

2017.04.105.01

MINUTES OF THE ANNUAL GENERAL MEETING  
OF THE N.Z. INSTITUTE OF LANDSCAPE  
ARCHITECTS (INC.)

---

VENUE: Oak Room, Student Union, Lincoln College.

DATE: 19 February 1982

commencing at 1.40 p.m.

1. Present

N. Aitken	J. Archer	E. Bennett	F. Boffa
M. Barthelmeh	H. Boyd	G. Brakey	G. Bateman
G. Bradley	S. Challenger	D. Clutterbuck	N. Empson
H. Evans	G. Edge	C. Findlay	G. Griffin
N.E. Henderson	I. Howell	R. Jackson	B. Knox
H. LuSk	D. Lucas	G. Milligan	D. Miskell
S. Mort	L. McCaskill	D.G. McKenzie	J.N. MarSh
D. Menzies	D.B. MacKay	G.B. Malcolm	M. Nicholls
T. OwerS	S. O'Mahony	C. Pharazyn	P. Rough
D. SisSons	P. Shiel	S. Smith	D. Scott
C. Thomas	S. Thompson	R. Wright	A. Wilson
J. Woodhouse			

2. Apologies

J. Clement	N. Morgan	J. Ward	J. Beard
E. Williams	A. Vasbenter	G. Laws	H. Sheltus
M. Monzingo	R. Boocock	T. Palethorpe	T. Emmitt
J. Parkinson	J. HudSon	S. Drakeford	B. Brown
J. Williams	N. Bromley	A. Jackman	R. Gay
A. Titchener	B. Evans		

Resolved: that the apologies be sustained.

Bennett/Lucas

3. Minutes of the Previous A.G.M.

Resolved: that the minutes be accepted as a true and correct record with the inclusion of J. Woodhouse in the list of those present.

Shiel/Barthelmeh

4. Presidential Report

Neil Aitken read his report on the past year and also alluded to the past nearly ten years since the Institute's formation. He noted that the Institute had passed from formation and consolidation and it was now important to head in positive directions, hence the introduction of the Strategy Plan. He noted the importance of education in our planning, the decision to seek a Chair in Landscape Architecture, the preparation of the final draft of the Associate training guidelines and the conclusion of the temporary examination system.

- 2 -

The faltering of the N.Z. Landscape Character Study proposal being put forward by the Institute was discussed and the President referred to the Beautiful New Zealand Scheme as an item of interest to members.

5. IFLA Report & Associated Tours of New Zealand

Neil Aitken noted that a programme had not been prepared yet for a pre or post Conference tour.

It was suggested that a member should attend the Congress.

Resolved: that the meeting agrees in principle to funding the President's attendance at the IFLA Conference in Canberra, 1982.

Wilson/Shiel

6. Treasurer's Report

Diane Menzies read and spoke on the Treasurer's Report and the audited accounts. There was detailed discussion on the use of funds, the need to allocate capital to projects, the need to ensure sufficiently high income to continue to build capital and the effect of inflation.

After much debate and discussion the following were approved.

Resolved: that the meeting confirm the subscription fees together with the further addition of 10% to counter inflation, for levying in 1983.

Wright/Boffa

Instruction: that the Treasurer takes professional advice on the question of relating membership fees to inflation; our cash flow and our objectives.

Resolved: that recommendations 1-4 on Page 2 of the Treasurer's Report be approved, with an inclusion in recommendation (2) to include the field of promotion; the recommendation to read -

(2) \$2500 be set aside for research/promotion grant in a field to be decided by the Annual Strategy Plan.

Wilson/Shiel

Resolved: that the Treasurer's Report and audited financial statements for the year ended 31 December 1981 be approved.

Boffa/Wilson

Resolved: that McCulloch Menzies be re-elected as the Institute's auditors.

Boffa/Shiel

- 3 -

7. Presentation of Certificates

Certificates were presented to:

Annabel Joyce, for the first Landscape Architecture Merit Award.

Barry Knox, Dave Clutterbuck, M. Barthelmeh, Jan Woodhouse, Sue Smith, Trish Shiel, Gordon Griffin, for Associate qualifications.

8. Beautiful New Zealand

Neil Aitken read his letter to the Minister of Tourism concerning the scheme, noting that a copy of the Landscape Character Study had been sent to other Ministers as well.

Frank Boffa reported on the committee meetings he had attended and what the Institute is attempting to do in the way of modifying and guiding the direction of the scheme.

Ross Jackson spoke on his work with the Secretariate of the scheme together with the subcommittee, Geoff Park, bee keepers, tree crops people and local farmers, in order to put forward more practical and relevant proposals. It has been his aim to guide the scheme towards broader principles rather than floral detail.

A. Wilson noted that the Canterbury Landscape Group had made submissions to the Chairman.

Hedley Evans commented that it was relieving that emphasis was being put on upgrading derelict areas.

A. Rackham asked whether the stage had been reached of identifying areas and was told that the scheme was still at the stage of resolving policy. The Tourist & Publicity Dept. are looking for sources of finance and it is likely that it will be funded regionally.

Technical design preparation is likely to be funded by secondment and other methods.

The Institute's attitudes were noted and a report is due in May.

9. strategy Plan

Don Miskell presented the 1982 Strategy Plan proposal.

T. Shiel suggested investigating the terminology in the 1977 Town & Country Act with a view to revision of the Act.

Sue Mort asked whether there was anything the Institute could do with respect to colour and placement of buildings in the rural landscape.

It was noted that the Canterbury Landscape Group is working on recommendations.

- 4 -

R. Wright suggested that Sue Mort's suggestion should be included as item 5.2 and should be aimed at regional schemes.

Di Lucas volunteered to prepare a paper to circulate to relevant authorities on impacts on the rural landscape, with Sue Mort's help.

Resolved: that the Strategy Plan for 1982 be adopted with amendments.

Wilson/Jackson

10. Academic Education

Neil Aitken noted that Professor Rowe had been notified that the Institute wished to pursue the setting up of a Chair in Landscape Architecture and was asked what current thinking at Lincoln College on the matter might be.

Mrs. Challenger presented a preliminary draft paper for proposed changes in the Diploma L.A. course structure.

11. Guidelines for Associate Training

Peter Rough presented the final draft and noted that the temporary claims were now finished.

Alan Rackham commended Peter for his work.

Jan Woodhouse thanked the Institute and the sub-committee on behalf of those Landscape Certificate people who had proceeded through the examination system, to become full members. Peter noted that the draft would be circulated, commented on and implemented in two months time.

12. Professional Conduct

Neil read the final draft as circulated in Cuttings.

Resolved: that the Institute adopt the text, subject to minor executive amendments, as the Code of Professional Conduct.

Bennett/Lucas

13. Local Chapter Formation

Alex Wilson noted that every aspect seemingly possible had been discussed at the remit session. The conclusion was the need to introduce some formal branch structure and to maintain freedom in admittance of interested people at the branch level.

Resolved: that the Institute make provision in its Constitution for the establishment of regional branches or chapters.

Wilson/Bennett

- 5 -

Resolved: that the rules for the establishment of branches/chapters and for their general organisation be prepared by the Executive Committee and submitted to the 1983 A.G.M. for the Institute's consideration and approval.

Alex Wilson agreed to undertake the necessary work with the assistance of the two Christchurch executive members.

Resolved: that clause (3) be adopted with amendments to the original text having been made, the text to read -

- "(3) That the following statements shall be used as a guide by the Executive Committee in setting the rules for the establishment and conduct of branches/chapters.
- a) Branches/chapters shall be encouraged to be active in their communities in fostering the philosophy of the Institute, extending public awareness and appreciation of good landscape design and promoting a greater sense of stewardship toward the New Zealand landscape.
  - b) That the Institute (or branch/chapter) shall include a category of membership that will enable persons with an interest in landscape architecture or landscape design and its implementation to be fully involved in the running of the branch/chapter.
  - c) That the Institute shall determine the minimum membership necessary for the formation or continuance of a branch/chapter and its composition.
  - d) That a majority of members of the branch/chapter management committee shall be corporate members of the Institute.
  - e) That the Chairperson of the branch/chapter shall be a corporate member of the Institute.
  - f) That the Chairperson shall be the official spokesperson for the branch/chapter.
  - g) That the branch/chapter shall not make public statements in the name of the Institute: only the President or Executive shall have that right.
  - h) That the branch/chapter management committee shall be fully responsible for the organisation of its branch/chapter affairs and for its activities, and that the Executive shall determine the method of collecting fees.
  - i) The Institute shall determine the boundaries of each region to be covered by the branch/chapter.

- 6 -

- j) The Institute shall define those areas in which the branch/chapter shall have full autonomy and those in which it shall have responsibility to the Institute.
- k) The Institute shall establish procedures for handling irresponsible actions or statements by branch/chapters and for the closing down of branch/chapters."

Wilson/Menzies

14. Expansion of Membership

F. Boffa noted that Emily Williams had put forward three options:

- a) Expansion at the bottom.
- b) Expansion at the top, i.e. allied professions.
- c) Reinstatement of Grandparent clause: a means of invitation of people to associate membership.

Frank suggested a guide being given to Emily.

P. Shiel cautioned that it could be "not what you know but who you know".

E. Bennett noted that there was the Hon. Fellow category which could provide for these exceptional people.

Ray Wright argued that the Institute does need a clause to allow people of high standard to enter the Institute as working members.

N. Henderson agreed that it is an excellent idea for those with high ability.

Resolved: that Emily Williams be asked to continue her investigation into means of admitting persons by invitation but expand her study to include a flexible method or methods of recognising meritorious landscape practitioners, i.e. by an award.


Menzies/Barthelmeh

15. 1983 A.G.M. & Conference

It was agreed that Dennis Scott should ask the Auckland members to accept the responsibility for the next A.G.M. and Conference in February 1983, and that the theme of the conference should be urban based.

16. General

There being no matters raised the meeting closed at 5.30 p.m.

Approved as a true and correct record  
  
..... President  
..... Date