



DRAFT MINUTES 2019 AGM

For signoff at 2020 AGM

DRAFT Minutes of NZILA's 47th Annual General Meeting

The Cube, ASB North Wharf 12 Jellicoe St, Auckland

Friday, 5th April 2019

Meeting opened at 9.39am.

Welcome

Brad Coombs, President welcomed everyone to the AGM and opened the meeting. Damian lead the waiata. Each of the Executive Committee members introduced themselves and outlined their portfolios.

1. Attendance & Apologies

1.1 Present (Executive Committee):

Brad Coombs, Brooke Mitchell, Nikki Smetham, Julia Wick, Henry Crothers, Hugh Forsyth, Rebecca Ryder, Damian Powley (TTAN).

Others:

Mark Fletcher, Megan Ash, John Brenkley, Peter Kensington, Sam Bourne, Brennan Baxley, James Pattullo, Robin Rawson, Diane Menzies.

Minute Taker:

Vicki Clague.

1.2 Apologies

Don Royds, Neil Challenger, Mike Barthelmeh, Andrew Gray, Richard Neville, Wendy Hoddinott, Shannon Bray, Robert Watson, Adrian Morton, Mike Farrow, Kirstie Thorpe, Amanda Anthony, Cheryl Robilliard, Yvonne Pflugger, Liz Gavin, Liam Farrell, Lynn Cadenhead, Potiki Te Rangiita, Anne Steven, Rodolfo Villarreal, Kate McNeill, Naomi Crawford, Earl Bennett, Daniel Chapman, Louise Bailey, Grant Edge, Simon Swaffield, Phillip Millar, Jennifer Dray, Ralf Kruger, Ginny Watt, Paul Roper-Gee, Tracey Ower, Rhys Girvan, Antony Rewcastle, Jamie Roberts, Michelle Snodgrass, Alfred Chan, Jacky Bowring, Bruno Gilmour, Alayna Renata, Frank Boffa, Leicester Murray, Robin Simpson, Nancy Vance, Boyden Evans, Kaylee Kolkman, Shona McCahon, Lisa Jack, Steve Dunn, Don Barham, David McKenzie, John Hudson, Tim Lander, Melean Absolum, Jan Woodhouse, Sally Peake.

2. Receipt of proxy votes

Proxy votes were received from:

For:

3. Confirmation of Minutes - 2018 AGM

It was moved (Brad Coombs/Rebecca Ryder) and unanimously **carried:**

THAT the minutes of the 46th Annual General Meeting held at The ASB Waterfront Theatre, 138 Halsey Street, Auckland on Wednesday 11th April 2018 be accepted as a true and accurate record.

4. Matters arising from Minutes

None

5. Executive Committee Annual Reports

The 2018 Annual Report was pre-circulated prior to the meeting and was taken as read.

5.1 President – Brad Coombs

Report as tabled: –

- The key focus for the year has been setting up the national conference in November 2019, to be partnered with Lincoln University of Landscape Architecture as they mark 50 years of landscape education in Aotearoa. The 2019 NZILA Firth Conference theme is DISRUPTION.
- The 2018 NZILA Firth Conference City Tāone was a huge success with an exciting line up of international speakers.
- Membership numbers have continued to grow, currently 981.
- Privileged to attend two overseas events in 2018 – Academic exchange in Heng Shui, China in September and the International Festival of Landscape Architecture, hosted by AILA (Australian Institute of Landscape Architecture) on the Gold Coast in October.
- A Memorandum of Understanding between NZILA and AILA was signed in order to bring together the profession on either side of the Tasman for the sharing of ideas, energy and solutions.
- Privileged to be invited onto the judging panel for the Mount Erebus Memorial Design Competition with a group of esteemed design professionals. 6 entries were shortlisted from the 32 entries received. The landscape profession was well represented in the entries.
- We have continued to strengthen our relationships with Ngā Aho and Te Tau-a-Nuku over the year through hui and korero, as we have with allied professional institutes.
- The Landscape Architecture Aotearoa (LAA) website continues to be the electronic magazine for our profession, profiling our best and brightest people and projects.
- Landscape Guidelines project has made steady progress. A Memorandum of Understanding is now in place so we can deliver a well resolved set of draft guidelines.

Brad provided an update on the Governance Review and that it has made limited progress over the last year. Looking to move this forward in 2019 with the new Executive Committee. Brad briefly spoke about the Interim Strategy that has been adopted.

Sam Bourne asked if the Strategy includes engagement with Government Departments. Brad responded that this is an area the Institute is wanting to develop. Sam said he is happy to be of assistance.

Brad thanked the outgoing Executive Committee members Nikki Smetham, Brooke Mitchell and Hugh Forsyth for their excellent service, recognized the current Executive members who are staying on for the next two years; Julia Wick, Rebecca Ryder, Henry Crothers, Don Royds, and welcomed the three incoming Executive Committee members Megan Ash, John Brenkley and Mark Fletcher.

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5.2 Vice-President – Brooke Mitchell

Report as tabled: –

Brooke spoke to his report:

- **NZILA Website:** over the past year there has been continued regular improvements made to the site. Umbrellar continue to host the website with day to day management undertaken by Fusion Communications. In 2018 the website had just over 33,000 visitors with 225,504 pageviews. 85 job adverts were placed generating \$19,125 of income. Logo sponsorship has contributed a further \$14,400 of income.
- **Landscape Architecture Aotearoa Website:** has now been live for 12 months. Blame the Media curate articles with guidance from Vicki and the Editorial Committee. The website had just shy of 30,000 visits in 2018 with 20.63% of the traffic driven from social media. LAA Instagram has 1000+ followers. 69% of the traffic came from NZ, 9% from USA, 8% from Australia and the remainder a mixture from other countries. Revenue generated was \$6,750, this amount has been surpassed for 2019 with the introduction of Advertorial tiles.
- **NZILA name change:** on the 23rd November 2017 it was moved and agreed by the Executive Committee that the legal name for the Institute would be changed to “New Zealand Institute of Landscape Architects Tuia Pito Ora Incorporated”. This has been registered with the Companies Office. A Brand Development Brief was developed in August 2018 outlining the proposed name change and marketing strategy, deliverables, timeline and budget. The budget range for the project was set at \$10,000 - \$15,000 at the June 2018 Executive Committee Meeting. Concerns were raised over the limited budget and it was agreed that as a realistic budget would be unattainable in the 2019 budget it would be placed on hold until 2020. Te Tau-a-Nuku were formally notified of this change to the timeline.

5.3 Honorary Secretary: Administration, Documentation Records - Nikki Smetham

Report as tabled: –

Nikki spoke to her report:

- **Fellow nomination process and member recognition:** A review of the Fellow nomination process is well overdue. A working group of approximately 5 members, of which at least 4 should be registered is yet to be formed. Nikki is keen to work alongside the incoming Honorary Secretary to action the review and continue her involvement in the process.
- **Fellow Election:** A panel to review Fellow nominations was set up. Three Fellow applications were assessed by the Fellows panel and their recommendations put to the Executive Committee.
- **Accreditation:** The new NZILA accreditation procedures 2016 came into effect in January 2018 requiring annual reports to be submitted by the end of February (instead of the end of June) and the new standards to be applied during the Accreditation Panel visits from 2019 onwards (starting with Victoria University).
- **Accreditation Status:** 2018 Annual Reports were received from Unitec Institute of Technology and Lincoln University and were reviewed by the Accreditation Panel. Lincoln University retained a full accreditation status. Unitec was given a conditional accreditation subject to the provision of additional information. Once received Unitec's full accreditation status was reinstated. The Victoria University Annual Report was delayed by staffing issues and other matters. Their accredited status was put 'on notice' until matters were resolved. The Annual Report was received in October 2018, reviewed by the Panel and accredited status was reinstated. Five yearly visits to be undertaken by the Accreditation Panel to: Victoria University in June 2019, Unitec in 2020 and Lincoln University in 2021.

- **Archives:** Thanks to Shona McCahon for her continued work on the NZILA archives. The 'big sort' is now complete. The original 66 cartons of material have now been reduced to 20 cartons in the permanent archive. A further 5 cartons contain short-term financial records, to be disposed of after 7 years. Material of lasting value has been refiled into logical categories and folders and detailed summary information recorded in the archive database, using the Past Perfect software. There was no sorting of digital material in 2018. For 2019 all AGM and Executive Meeting minutes will be digitised. The priority is to investigate and, if feasible, publish online the oral history collection of 18 interviews together with biographical material.

Diane Menzies commented it was good to see the Victoria University Head of School attend the President's Cocktail Evening.

5.4 Registered Membership – Don Royds

Report as tabled: –

Brad spoke to Don's report.

- **Students and student scholarship:** the inaugural NZILA Vectorworks Landmark Student Scholarship was awarded to Victoria University student Hannah Carson. She was selected due to her strong focus on encouraging a deeper engagement with the landscape by expressing Māori oral narratives through the use of augmented reality. Megabits were acknowledged and thanked for their generosity in sponsoring this scholarship. Marilyn Best (Megabits) and Hugh Forsyth thanked for their involvement with the task of judging.
- **Registration:** Thanks to:
 - All the mentors, the group mentors, the branches coordinators (Orson Waldock, Cheryl Robillard and Neil Challenger), the Interview Chair (Mike Thomas), the Interview Panel Deputy Chair (Neil Challenger) along with the many presenters at the group meetings on the Core Competencies.
 - The Interview Panel members: Matthew Jones, Sarah Collins, Nick Robinson, Joseph Muir, Matt Lester, Bronwyn Faulkner, Jenny Moore and Grant Edge.

Congratulations to the new 2018 Registered members:

Alexander Smith	Amanda Anthony	Amy Collingbourne
Blair Clinch	Brennan Baxley	Dylan Robinson
Ethan Reid	Hilary Blackburn	James Pattullo
Jamie Stronge	Paul Smith	Richard Neville

- **New Registration Interview Panel Chair and Deputy Chair:** Neil Challenger has been selected to take over the Panel Chair role as Mike Thomas concludes his term. Sincere thanks extended to Mike for leadership, clarity and time dedicated to Registration. A call to fill the now vacant Interview Deputy Chair position is to be sent to members.
- **Registration Working Group:** Currently consists of Mike Thomas, Neil Challenger, Orson Waldock, Pete Rough, Don Royds with Cheryl Robilliard leaving her role late last year. Helen Baggaley has taken over Cheryl's role. Thanks go to Cheryl Robilliard for the excellent job she did as the Wellington Branch Coordinator.
- **CPD:** In September NZILA held three CPD day events in Auckland, Wellington and Christchurch that had one main presenter across all three and two local speakers. Good success with positive feedback. The CPD day was focussed on BIM (Building Information Modelling). NZILA have been invited to contribute to the next edition of the NZ BIM Handbook. Thanks to Henry Crothers for hosting the Auckland event.

Mark Fletcher asked how we grow our membership from those who aren't qualified landscape architects. Brad responded that the Affiliate membership category is available for those who have strong connections to the profession but do have landscape architect qualifications.

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5.5 Events - Hugh Forsyth

Report as tabled: –

Hugh spoke to his report.

- **2018 Auckland Conference:** was held at ASB Auckland Waterfront Theatre 11-13 April 2018. This highly successful event drew 301 attendees with stimulating international speakers and challenging perspectives. Conference dinner was held at Shed 10. This conference was described as one of the best conferences for years by survey respondents. An overall profit of \$19,483 was delivered.
- **Building Information CPD Workshops:** sponsored by Firth, were held in Auckland, Wellington and Christchurch in August & September 2018.
- **2019 NZILA Firth Conference:** is being held in Christchurch 6-8 November, under the theme 'Disruption'. Organised by a Creative Committee chaired by Don Royds and Jess Rae, the event is being held immediately following the 50th anniversary of the Lincoln School of Landscape Architecture.
- **Events Portfolio Holder:** Hugh decided not to stand for re-election. He has enjoyed helping develop the present events structure with his Executive colleagues and Vicki Clague. Hugh acknowledged Tracey Ower's input into the role and documentation prior to handing over to him.

Robin Rawson put forward that smaller (less urban) events still need to be held. Hugh and Brad both responded outlining the reasons for the date change of the 2019 Conference to November to coincide with the Lincoln University 50th year celebrations. Also noted was the urban and rural mix.

Sam Bourne commented that the 2018 Auckland Conference was one of the best he has attended.

Brad thanked Hugh for his critical thinking around the forward planning of events.

5.6 Awards: Landscape Assessment Guidelines – Julia Wick

Report as tabled: –

Julia spoke to her report and gave updates on the following:

- **Awards Review:** a refresh was made to the Awards structure in 2017 that reflected the current needs of the profession. Following feedback (from the membership through survey) further refinements were made and two new categories were announced for 2019: Playgrounds and Landscape Management. The Awards Review Working Group for 2017-2019 of: Mike Thomas, Rebecca Jerram, David McKenzie, Jan Woodhouse, Megan Wraight, Damian Powley, Emma Taylor, Julia Wick created a robust set of Awards guidelines and produced a new judge's handbook. Julia thanked the Awards Working Group for their immense hard work and continued contributions to the Awards process.
- **2019 Awards:** it was decided to hold the Awards evening alongside the NZILA national conference in November 2019. The 2019 Awards Judging Panel is: Frank Boffa, Paddy Baxter, Peter Kensington, Kate Males, Stuart Dun, Jacky Bowring, Paul Roper-Gee, Megan McBain, George Woolford*, Kara Scott*, Helen Preston Jones (*Te Tau-a-Nuku representative). Conference Manager is Jan Broadley (Ninjan Ltd).

- **Landscape Assessment Methodology / Landscape Assessment Guidelines:** A Memorandum of Understanding has been developed in relation to the Landscape Assessment Guidelines with the intention of forming a partnership between Rachel de Lambert and Gavin Lister (the Authors) and NZILA with the intent of delivering landscape assessment guidelines that may be adopted by NZILA. Both parties agree they share common ambitions and there will be mutual benefit from combining of efforts. The MOU which has been signed and will be made available to the membership in due course, was drafted to clarify the agreement in order to achieve the best possible outcomes for both parties.
- **Looking forward:** Julia again thanked all the above mentioned including Vicki Clague for their help, guidance and input into a very busy year. She looks forward to the next two years on the Executive Committee.

5.7 Community – Henry Crothers

Report as tabled: -

Henry spoke to his report and provided an update on the following:

TMDA

Progress has been slow due to lack of clarity around TMDA role in relation to Auckland Design Office (ADO) and determining the most appropriate organisational structure. Recent work has clarified TMDA role as an advocate for best practice design in Auckland and identified the following key initiatives:

- assisting development of a 'City Room' venue for events and dialogue about the city (based on New London Architecture as a model)
- networking amongst member organisations
- advocating for best practice design in relation to Te Ao Maori, Sustainability and Design Excellence to feed in to ongoing ADO initiatives
- new members include Property Council of New Zealand (PCNZ)

GALA

Study trip is being organised to coincide with the Los Angeles Business Council (LABC) Architecture Awards in June.

GALA Internship Program

Gala sub-committee focussed on tripartite relationships with Guangzhou and Los Angeles. Dates to be advised with students from the above coming to New Zealand midyear as part of the student exchange program.

Unitec Update

- Discussions were held with new lead of landscape program at Unitec Daniel Irving re: developing events and activities for interaction between Auckland Branch and NZILA members.
- Unitec seeking additional opportunities for student/profession engagement.
- Establishing a noticeboard re: short term employment/job opportunities and/or internship roles at Unitec is underway.

NZIA

- Discussion held with Auckland Branch Chair with regard to developing closer relationships and coordinating TMDA inputs. Opportunities for Auckland Branch to participate more fully in annual Architecture Festival.

Designers Institute of New Zealand (DINZ)

- Discussion for opportunity for ongoing input into 'Value of Design to New Zealand' project and report which currently doesn't cover landscape architecture or urban design as well as it could.



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Urban Design Forum

- Discussion held with Graeme Scott regarding working closer together in future on events and submissions. Ongoing contact enabled through TMDA.

Auckland Council Landscape Architects/NZILA Members

- Ongoing discussion with Auckland Council Landscape Architects (30+) for developing relationships and encouraging participation in Branch and Institute activities.

NZILA Branches

- Continuing discussions with Branch Chairs around better communication and more regular inter-branch discussion.

Construction Industry Council (CIC)

- NZCIC guidelines currently includes provision for services from all other engineering and design members other than landscape architects. Representation of the urban design profession is also not clear. NZILA Executive agreed to establish NZILA working groups and confirm NZILA representation at meetings.

Other Organisations

- Environmental defence Society (EDS), Recreation New Zealand (RCNZ) Resource Management Law Association (RMLA) and New Zealand Society of Impact Assessment (NZSIA) contacted about developing relationship with NZILA.

Awards and Events

- Henry continuing his input to 2019 conference, awards and national events.

Focus for 2019

- Developing peer organisation relationships and identifying key points of contact, developing design advocacy within NZILA re: national design issues, and furthering NZILA advocacy of and contribution to Urban Design issues.

There was a general discussion from the floor about holding shared CPD events, feedback was that this is occurring at a local level with affiliated professions.

6. Presentation of 2018 Annual Accounts - Rebecca Ryder

Report as tabled: –

Rebecca spoke to the report and gave an update on the financial situation of the Institute.

- Institute membership is currently 980, representing 601 paying members and 380 student members (free membership).
- The Annual Financial Report demonstrates the budgeted 2018 loss of \$66,395.01 was reduced to an actual loss of \$14,330.00.
- Financial profit from the 2018 Conference of \$19,483 was received, with 15% of the funds allocated to the host branch (Auckland Branch). This is accounted for in the 2018 Financial Strategy in Section 2.0. This profit was a reduction from the 2017 conference however slightly exceeded the budgeted figure of \$15,000 projected at the 2018 AGM.

- Annual subscriptions for members was reviewed by the Executive Committee adopting a CPI adjustment for the 2019 year.
- Thanks are extended to the COO, Vicki Clague, who continues to practice strong financial management with a focus toward continuing long term positive financial performance. Vicki continued to work successfully with our sponsors for the website, e-news advertising, Landscape Architecture Aotearoa, and the 2018 conference and workshops.
- The subscription income secured in 2018 was \$260,131.00, the highest in history of the Institute.

It was moved (Rebecca Ryder/Nikki Smetham) and unanimously **carried**
THAT the Treasurer's Report be received and accepted.

It was moved (Rebecca Ryder/Nikki Smetham) and unanimously **carried**
THAT the final audited 2018 Annual Financial Reports (prepared by Iles & Campbell Limited and audited by Dixon Chartered Accountants), as outlined in Appendix 1 be received and accepted.

7. Presentation of the 2019 Budget - Rebecca Ryder

Report as tabled: –

Rebecca spoke to the report and gave an update on the financial situation of the Institute.

Notable changes to the 2019 budget include:

Operational: Book keeper to be employed for the administration of Branch Accounts

Projects: Landscape Assessment Guidelines and Governance Review

Capital Expenditure: Website Enhancements

The projected budget for 2019 forecasts a financial loss of -\$27,259.91. This is attributed to mainly one off projects; The Landscape Assessment Guidelines and the Governance Review along with an increase in operational expenses including a part time account book keeper. Continued increases to operational expenses will require an increase in operational income beyond 2019.

It is projected that the end of year financial position will retain \$197,396.09 at the end of this financial year (31 December 2019). This will remain consistent with the Financial Policy reported in 1.2 of this report.

In order to provide financial resilience for NZILA a planned 5 year financial strategy will be developed during 2019 with the Executive Committee.

We are currently underway with bringing the branch accounts under the overall NZILA ASB accounts. Operational management will remain with the branches and financial reporting will be managed nationally. The branch book keeper will manage the financial reporting for each branch.

General questions from the meeting attendees regarding the 2019 proposed budget. Robin Rawson asked about our reserve base of \$100k and increasing this. Rebecca responded and said that this will be reviewed in the development of the 5 year financial strategy.

It was moved (Rebecca Ryder/Nikki Smetham) and unanimously **carried**
THAT the Proposed 2019 NZILA Operational Budget, as outlined on Pages 5-8 be approved and accepted.



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Other reports:

8. Accreditation Panel Chair – Melean Absolum

Report as tabled, taken as read.

- **Annual Reports:** now due at the end of February each year. Reports received from Lincoln and Unitec. The Victoria University Annual Report has been delayed to coincide with the Accreditation Panel visit in June this year.
- **Changes at VUW:** Bruno Marques is now the Programme Director at Victoria University.
- **Changes at Unitec:** Significant changes made to senior-level management, dissolving roles in senior leadership and senior academic management created uncertainty for both staff and students. The Accreditation Panel are awaiting further announcements with regard to the Ministry of Education plans to merge ITP sector institutions into a single national institute.
- **Changes at Lincoln:** Long standing and highly respected staff members Mike Barthelmeh and Dr Simon Swaffield both retired in 2018. Associate Professor Gillian Lawson is now head of School with a number of new staff. Lincoln University is facing uncertainty with a MOU being signed between Lincoln and Canterbury Universities which will explore partnership and merger options.

9. CPD Registrar – Robin Rawson

Report as tabled, taken as read.

- NZILA has a record number of 245 registered members with 86% of eligible members being registered.
- CPD activity and plans are being submitting online via the NZILA website.
- Activities put forward for CPD appear to be increasingly diverse.

10. Registration Panel Chair – Mike Thomas

Report as tabled, taken as read.

- The 2018 tranche of candidates was smaller than 2017 with 14 candidates compared to 25 in the previous year. Only 1 candidate required a resit then was successful. 1 candidate was unsuccessful.
- Candidates were of a high standard, having been mentored and prepared well.
- Interviews were held in Christchurch and Auckland.
- Thanks to the 10 interviewers who volunteered their time.
- Special thanks to Neil Challenger who filled the role of Vice-Chair for the past 2 years. Neil steps into the role of Chair for the next 2 years.
- Thanks to Don Royds for his role behind the scenes and taking a long range view on the registration process with the Executive Committee.
- Thank you to the Executive Committee for their support over the years. It is with great confidence that the reigns are handed over to Neil Challenger.

11. IFLA Delegate – Mike Barthelmeh

Report as tabled and taken as read.

- Key event for 2018 was attending the 55th IFLA World Council meeting in Singapore in July.
- IFLA President is now Australian Professor James Hayter.
- Bogor pilot accreditation review was undertaken in April 2018. The final accreditation document was approved at the combined World Council and Regional Council meetings in Singapore in July 2018.
- The Draft Constitution for the IFLA Asia Pacific Region was approved. The Constitution provides for more autonomy for the region while strongly supporting the international organisation.
- AAPME awards were held in conjunction with the Singapore conference. 100+ entries were received including some NZ award winners.
- The next Regional Conference will be held in the Philippines, in Cebu, 7-9 November 2019.
- In October MCI group in Singapore was appointed as the new secretariat for the IFLA Asia Pacific Region. A major overhaul of the IFLA Asia Pacific region website is planned for 2019.

12. Te Tau-a-Nuku Report

Report as tabled and taken as read.

- Te Tau-a-Nuku representative in regular attendance at NZILA Executive meetings.
- Support provided to Tuia Pito Ora (NZILA) for its 2018 and 2019 conferences.
- Supplied 10 articles for publication in the monthly e-communications.
- Continued support to Unitec via the Maori Advisory Committee (MAC).
- Contributing to Te Whaihangā project developing teaching resources in support of kaupapa Māori informed design.
- Holding two hui's with members and one hui with representatives of Tuia Pito Ora (NZILA).
- Ongoing work on the Cultural Landscape and Landscape Assessment projects.
- Representation on the Nga Aho committee.
- Te Tau-a-Nuku members received the following awards: Alayna Renata (PhD on Nga Tahu Landscape Values), Diane Menzies (inducted into the Nga Aho Kahui Whetu) and Neil Challenger (made a Fellow of Tuia Pito Ora).
- 2018 has seen presence of kaupapa Māori thinking and te reo Māori becoming more common in our workplaces. Looking forward to building on this in 2019.
- Continuing relationship building as the new Executive establishes for 2019, in particular having members of the Executive attending the annual hui.

Damian Powley thanked the Institute for the Te Tau-a-Nuku seat at the Executive Committee table. Brad responded to Damian and thanked him for his input into our Executive Committee meetings.

13. Branch Reports

Branch reports as tabled and taken as read.



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14. General Business

Climate Change: email received from Rachel de Lambert dated 4 April

Auckland Branch have started a 'Climate Change Adaption / Resilience' (name to be decided) working group. Purpose is to assist the profession to have a voice in the discussion around climate change issues and solutions in particular. There are lots of engineers in the discussions but not landscape architects. Group meets prior to monthly branch meetings. Members from around the country are invited to join the meetings online via skype. Initial tasks set are to: Assist Executive in the development of 'climate change / adaptation policy / statement' – review what other professions are saying and draft something for Executive to review / adopt / discuss, come back to us on and finalise, and to develop a resource of relevant documents accessible on Google Docs – case studies, work by leading Landscape Architects globally etc.

A sub-committee has been formed within the Auckland branch.

A general discussion followed, and it was agreed that a general invite be sent to the membership regarding being involved.

Robin Rawson raised whether we should print AGM reports. Mark Fletcher asked if the Institute has a Sustainability Policy.

Registration

Megan Ash asked if there was funding available to provide support to applicants attending mentoring workshops.

The 47th Annual General Meeting closed at 11.20am.

President:

Date: