

**NEW ZEALAND INSTITUTE OF LANDSCAPE ARCHITECTS
INC.**

**ANNUAL REPORT
2010 FINANCIAL YEAR**



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NZILA DIRECTORY

Outgoing Executive 2009 - 2011

President	Dennis Scott
Vice President; Treasurer; NZILA Documentation	Grant Edge
Honorary Secretary; Liaison with Professional Bodies; Environment and Legislation	Rory Langbridge
Associateship; Environment & Legislation; Documentation Practice Support	Sally Peake
Accreditation; Education; Urban Design; CIC	Andrew Gray
Communications; Graduate Affairs; Student Affairs	Hannah Lewthwaite
Branch Liaison; Membership; CPD	Robin Rawson
Conference / Workshop Liaison, Awards	Heidi Monks

Delegates

IFLA Delegate / Liaison	Alan Titchener
Registrar	Rachel de Lambert
Education Foundation	Frank Boffa
Ministry for the Environment Liaison	Clive Anstey
The Aotearoa / New Zealand Landscape Charter	Mike Barthelmeh
Webmanager	Melanie Whittaker

Branch Officers as of March 2011

Auckland Chair Sam Bourne Vice Chair Lee Brazier Secretary Sandy Ling Treasurer Jonathon Wong	Nelson / Marlborough Chair Tom Carter Secretary Luke Porter Treasurer Lynn Cadenhead
Central North Island Chair Tim Lander Secretary Matt Peacocke Treasurer Charlotte Grant	Canterbury / Westland Chair Neil Challenger Secretary Martha Dravitzki Treasurer Louise Bailey & Rachael Annan
Hawkes Bay / Manawatu Chair Shannon Bray Secretary Megan Taylor Treasurer John Brenkley	Southern Chair Ben Espie Secretary To be advised Treasurer Robin Rawson
Wellington Chair Averill Clarke Secretary Tessa Cox Treasurer Steve Dunn	

Incoming Executive 2011- 2013

President	Stephen Brown
Committee	Sally Peake
	Phil Blakely
	Grant Edge
	Andrew Gray
	Rory Langbridge
	Shannon Bray
	Peter Kensington

PRESIDENT'S REPORT – Dennis Scott

HONORARY SECRETARY, LIAISON WITH PROFESSIONAL BODIES, ASSISTING WITH ENVIRONMENT PORTFOLIO - Rory Langbridge

HONORARY SECRETARY

Administration

Following the regretful departure of Melanie Whittaker as Executive officer for the institute, the scale and efficiency of the work she did on behalf of the institute has become very apparent to me, and I wish to acknowledge the contribution that Melanie has made both to the institute generally, the administrative face of the institute, and to the structure and efficiencies that she has left behind.

I am aware that further discussion is planned on this subject, however from my experience, irrespective of the long term direction that is decided on with respect the institutes governance, there is benefit in having a single administrative figure in the long term that is capable of dealing efficiently with the numerous and wide range of enquiries that are put to the institute on a daily basis.

Oral History Project

The Oral History Project was placed on hold during the last year due to a funding shortfall. \$10 900 was identified in the budget for further interviews during the 2011 financial year with the intention of applying to the Lotteries Commission for supplementary funding. An application for supplementary funding was considered to be more likely to be successful as compared to seed funding.

Shona McCahon has explained that in order for the OHP to cover a decent representation of the important members of our institute in time for the 2013 World Congress she will require funding to be approved for 2011/12. Shona's strategy was to secure a total funding of \$44,000 to undertake 14 interviews @ \$3000 each.

Shona identified the potential to apply for funding from Lotteries commission, however we were unable to make the last deadline for applications. Applications for the next round of Lotteries funding closes 18th March 2011 a week from the date of this AGM.

To apply for \$10 000, or if we can persuade the commission that this is of national importance \$15000, the institute would need to commit to \$10,900.00 that was provisionally identified in the 2011 budget. However due to financial constraints within the overall budget, the exec has been unable to yet commit to this funding with the certainty that is required.

Shona was to give consideration to an application for seed funding from the Lotteries commission, however I have been unable to ascertain any progress made in this regard. On behalf of the institute, I would like to acknowledge the extensive work that Shona has undertaken on this project, it records an important legacy of our institute and is and will continue to be greatly appreciated by current and future members of our institute and other interested individuals.

The interviews that have been completed can be accessed via the NZILA web site.

Life membership

During the year the question of Life Membership was raised by a nomination. This generated a healthy internal debate amongst the RRU members of the institute (Fellows and Life members).

It was clear from this experience that as distinct from the Fellowship process, there was limited guidance provided for exec. The Ruru discussion unearthed a variety of opinions and suggestions. The executive decided to defer the consideration of the issues raised

to the 'Fellowship Committee' of Jan Woodhouse, Ross Jackson and Neil Aitkin. After some consideration their response is as follows:

"Regarding the number of life members, we wonder if you need a number at all. If the "unique and outstanding contribution" criteria is applied there can't be too many members who fall into that category.

As a nomination for a LM happens only very infrequently our feeling is that it could be left to Executive to decide on the nomination but they should make enquiries from "senior " members of the Institute if they have a need to gain further insight to the person nominated. This would be a more informal, but still rigorous, process.

*We discussed establishing criteria as we have with Fellows and felt this could be a difficult task although other Institutes may been able to offer some guidance on this question. Neil's view is if we systematise something that happens infrequently it almost degrades it. He feels that by applying words **Unique and Outstanding**, it should be such a clear case and that executive can have no doubt the person is worthy of being elected a LM."*

I would recommend the acceptance of this considered opinion.

LIASON WITH PROFESSIONAL BODIES:

Nothing to report.

ENVIRONMENT PORTFOLIO:

I have nothing to add to Sally's report.

REGISTERED MEMBERSHIP, ENVIRONMENT & LEGISLATION, – Sally Peake

REGISTERED MEMBERSHIP

2010 was a very busy year for the Institute with 21 applications being received. 18 applicants were successful and the Executive Committee congratulates and welcomes the following people as Registered Members of the Institute:

Joby BARHAM
James BENTLEY
Sam BOURNE
Malcolm CAMPBELL
Wendy HODDINOTT
Kathryn HOLYOAKE
Rebecca HUGHES SIMPSON
Morne HUGO
Daniel MALES
Kate MALES
Emma McKEGG
Adrian MORTON
Alayna RENATA
Lisa RIMMER
Jamie ROBERTS
Abigail SMITH
Orson WALDOCK
Nathan YOUNG

Registered Membership Certificates are being presented to those in attendance at the AGM. Congratulations to you all.

Associateship and Membership Review of the NZILA

The NZILA Executive Committee initiated the Associateship and Membership review in July 2007, which was endorsed by members in a referendum last year. The review has been finalized and a new Registered Membership Guide has been posted on the website. In addition, an e-mail has been sent out to all Registered members reminding them of their obligation to provide mentorship and outlining the process.

A sincere thank you goes out to Julia Williams from the Executive committee for all her hard work in researching and implementing the review.

Interview Panel

A number of queries regarding the current application process and the new Registered membership process have been responded to during the year. This will be the last year that graduates will be able to apply under the old process, and applications under the new process are also open. Please refer to the Registered Membership Guide.

The Executive thanks the Interview Panel for all their work interviewing candidates this year, which was a particularly busy year, and for their excellent support to the Executive and Institute. John Brenkley was the Chairperson of the panel again this year and was ably assisted by Ralph Johns, Renee Davies, Shannon Bray, Anne Steven, Linda Kerkmeester, and Clive Anstey. Thank you to the panel once again for your hard work in 2010.

Workshops

A number of workshops were held around the country leading up to Registered membership applications closing in 2010. These workshops continue to be well-attended and popular with graduates and prospective applicants.

Registrar

Rachel de Lambert has continued her role as Registrar, monitoring and advising on the CPD programme. The Executive understands that she wishes to retire from this role and warmly thanks her for all her work in this area.

CPD should be a core part of a landscape architect's professional practice, and the CPD programme is a scheme that encourages all members to participate in an ongoing self-monitored programme of self-education - to improve the depth and breadth of their knowledge and skills of issues relating to the profession. The CPD programme is compulsory for Registered landscape architects, while Graduate and Student members are also encouraged to participate.

ENVIRONMENT AND LEGISLATION, - Sally Peake - (shared with Rory Langbridge)

Submissions

The Executive continues to seek ways to represent members' views with submissions on behalf of NZILA, and to create a forum of people willing to assist the Executive in making submissions or preparing position papers on a variety of topics.

Following on the previous submission prepared by Brad Coombs on behalf of NZILA in relation to the Resource Management (Simplify and Streamline) Amendment Bill 2009, a submission was prepared (with members input) in response to the MfE discussion document on further reforms to the RMA: Building Competitive Cities, Reform of the urban and infrastructure planning system.

Dennis Scott and Sally Peake also made submissions in response to the new Auckland Council and the Spatial Plan, while Sally is also representing NZILA on the Auckland Plan Urban Design Working Party and working with The Tree Council and Auckland Council to investigate potential alternatives to general tree protection.

The Aotearoa / New Zealand Landscape Charter

Following the adoption of the Draft Aotearoa / New Zealand Landscape Charter at the 2010 AGM, the Draft has been sent to selected key stakeholders to review and make comment prior to its adoption by the Institute.

Recommendation:

Following input from key stakeholders, and any minor modifications to the Charter as agreed by the review group, the proposed Charter will be distributed to all members for adoption by referendum.

National Policy Statement for Landscape

Following agreement at the 2010 AGM, Frank Boffa prepared outline documents for a proposed NPS for Landscape for review and comment by MfE. These were presented at a meeting in August 2010 attended by Frank Boffa, Dennis Scott and Sally Peake.

Landscape Planning Initiative (Education Foundation)

Following the adoption of the Landscape Assessment and Sustainable Management, and Best Practice Guideline: Visual Simulations at the 2010 AGM, the documents have been amended and formatted for posting on the website.

Sally Peake

ACCREDITATION; EDUCATION; URBAN DESIGN; CIC – Andrew Gray

ACCREDITATION;

Unitec New Zealand

The Accreditation Panel has completed the 5 yearly audit of Unitec and have accredited the four year Bachelor of Landscape Architecture degree (BLA).

Lincoln University and Victoria University

Annual reports were received by the Accreditation Panel.

Accreditation Panel Report

1. Annual Reports, as required, were received from the three Universities during the year.
2. On 28-29 September 2010 the Unitec New Zealand Review was carried out by Dianne Menzies, Melean Absolum and Frank Boffa. The Review Panel recommendation was that the Accreditation for the Bachelor of Landscape Architecture – BLA *“be extended in accordance with the NZILA Accreditation Procedures 2004, until the year 2015, subject to satisfactory evaluation through the annual reporting process”*.
3. The schedule of ongoing accreditation reviews are – 2011 Lincoln University
Frank Boffa
Dianne Menzies
Melean Absolum

In February this year, the Institute with regret received a letter of resignation from Diane Menzies from her position on the Accreditation Panel. The Institute warmly thanks Diane for her valuable contribution to the Accreditation Panel. The Institute will work with the remaining members of the Accreditation Panel towards replacing her position on the panel, later this year.

EDUCATION

In late May 2010 the Australian Institute of Landscape Architecture updated their Education and Accreditation Policies. At the AGM in 2010 the NZ executive and members of the Accreditation Panel met with Paul Costigan and Executive members of AILA and discussed the Education policy changes. The Institute has been working through 2010 with the Heads of Departments from the three schools of Landscape Architecture design reviewing the new AILA documentation and policies with the view to updating the NZ education policies. This work will continue through 2011.

Victoria University Head of Department, Penny Allen joined the Institute in 2010.

The Institute has initiated a joint proposal with the three Landscape Architecture Schools of Design. The proposal is for promotion of Landscape Architecture, as a vocation directly to college students which is seen as being of benefit to the three educators and the profession as a whole. All schools have indicated willingness in principle, to participate and the Institute will work with them towards this goal.

CIC

The Construction Industry Council enables NZILA important exposure to other professional Institutes and access to share information and knowledge on areas that are common across the Institutional bodies.

A joint conference calendar has been set up within the Engineers Institute website where all the Construction Industries Council Institutes can post information about their upcoming conferences.

URBAN DESIGN

The Institute continues to support the Urban Design Forum as a partner and encourages all members who practice in the area of Urban Design or who have an interest in Urban Design to join the UDF.

Andrew Gray

COMMUNICATIONS - Hannah Lewthwaite

The emphasis of the Marketing and Communications portfolio has been on:

- supporting the new NZILA Registered accreditation (with media releases and articles in relevant Industry and Professional Institute Magazines);
- providing publicity for the NZILA Resene Pride Of Place Landscape Architecture Awards 2010 (media releases interviewing the winning entrants);
- refining and updating our NZILA advert and associated imagery to better reflect the new developments and achievements of our profession.

Discussion

Establishing good contacts with the media and those associated with the media is very important in order to both get material into the media scene, and also to get the right message across. We have worked with a new freelance writer Liesl Johnstone recently who is very adept at getting a good balance of accurate technical and audience interest material in articles.

With marketing being very costly (written article, graphic design and placement fees), it is important for the Institute to focus spending on the subjects which will best serve the professional needs of our members. It can be difficult to get this right given the wide range of interests which are important for our profession (media discussion around environmental and land use issues for example, as well as the ongoing achievements of our members at the Awards, Educational Institutes, and of our members generally as a profession).

To assist, the Executive has developed a Draft Media Strategy which captures the media focus, but more work is needed to ensure that effective communication of the right message is given going forward. This includes not only publicity around the Institute's ongoing events and achievements, but also around how we will have an effective presence as a professional body in New Zealand. This may mean that provision is made for more emphasis on this portfolio as it has become clear that being effective in the media in terms of marketing our profession needs considerable time, effort and expertise.

STUDENT AFFAIRS & GRADUATE AFFAIRS – Hannah Lewthwaite

Student Affairs

Student membership continues to grow with a focus within the branches on attracting students with reduced student membership fees, social events and the opportunity for networking with other professionals. Thank you to all the branches for your outstanding efforts in this area. Thank you also to the educational Institutes for providing the opportunity for students to meet other landscape architects through the highly successful final year exhibitions and also through relationships with the local NZILA branches.

Graduate affairs

The focus for graduate landscape architects has been on the new NZILA Registered Landscape Architect accreditation which has resulted in a new process for graduate members to become registered. It is now a two-step process for graduates with a degree in landscape architecture. The first involves going through a mentorship with an established, Registered Landscape Architect, followed by the progression to a oral interview where graduates are professionally assessed by the Interview Panel. The Executive Team has produced guidance for graduates to assist them with this process and is committed to providing ongoing advice and assistance.

Hannah Lewthwaite

BRANCH LIAISON, CPD, MEMBERSHIP - Robin Rawson

BRANCH LIAISON

You're great people!

Thanks to the many branch members around the country who have taken minutes, managed finances, spoken out for and about Landscape Architects, and organised conferences and branch events. Thanks for supporting us on National Executive, and thanks for those that have kept in touch with newer members and landscape architecture students.

Thanks in particular to those of you who have committed to another year as a Chairperson, Secretary, Treasurer or Committee member!

Branch Officers for 2011:

Auckland Chair Sam Bourne Vice Chair Lee Brazier Secretary Sandy Ling Treasurer Jonathon Wong	Nelson / Marlborough Chair Tom Carter Secretary Luke Porter Treasurer Lynn Cadenhead
Central North Island Chair Tim Lander Secretary Matt Peacocke Treasurer Charlotte Grant	Canterbury / Westland Chair Neil Challenger Secretary Martha Dravitzki Treasurer Louise Bailey & Rachael Annan
Hawkes Bay / Manawatu Chair Shannon Bray Secretary Megan Taylor Treasurer John Brenkley	Southern Chair Ben Espie Secretary To be advised Treasurer Robin Rawson
Wellington Chair Averill Clarke Secretary Tessa Cox Treasurer Steve Dunn	

MEMBERSHIP

Sadly while the number of landscape architects in New Zealand is increasing we have lost some members who are not currently employed as landscape architects, generally at least partly because of the current economic climate.

CPD

Well done to all those members who have joined the registration journey for the first time by recording their CPD and submitting it to fulfil their registration requirements. The registration amnesty runs out at the end of March. When you submit your CPD record to fulfil registration requirements, your registration will be current for 2 years, however I strongly encourage everyone to submit their registration annually.

I've spoken to a number of people around the country with concerns about their CPD and registration, and know that you're all doing CPD, it's just that you've sometimes forgotten what you did by the end of the year! So copy the workbook from the website (thanks to Shannon Bray for this) and try to keep a live record of your CPD up to date. There are other resources on the website that may be handy for individuals completing their CPD requirements and branches planning CPD events, so check them out.

Robin Rawson

CONFERENCE & WORKSHOP LIAISON, AWARDS – Heidi Monks

One thing that has always bothered me about landscape architecture is the relentless search for an identity that so many landscape architects have. Our name does not convey the work we do to the wider community. Many of us get angry when we see work we know we are qualified for going to other professionals and we bemoan some bad choices we see being made by them at times.

Some have dealt with this challenge by becoming urban designers and spatial planners. Others have held fiercely onto the title of landscape architect and persevere in trying to educate the world.

Members have an expectation of the NZILA that we can educate and bring the skills and expertise of landscape architects to the forefront of peoples' attention. The Awards program that has been in place for many years is the major way the Institute markets the members' achievements.

Similarly the annual Conferences and Workshops bring together landscape architects, urban designers, spatial planners and others, in what is potentially a situation capable of attracting this much wanted attention.

The Conference in Wellington in 2010 was such an event. The speakers were from a diverse range of disciplines and professions, providing a fresh and stimulating perspective on landscape architecture.

We are here in Kerikeri thanks to the passion and enthusiasm of Mike Farrow and his hard working team who have been determined against all odds to bring us together again and provide such an event. At the time of writing I am not sure of the final numbers expected to attend but I do know that they are down on all predictions and hopes. This is not the fault of the team; it is a sign of the times.

2012 was to have seen a Conference or Workshop in Christchurch, but not surprisingly at this point in time none of this is certain. 2012 would normally be an Awards year too, as traditionally, (though not rigidly), Awards are held biannually with Conferences.

2013 is to be the year for the IFLA Congress in Auckland. Renee Davies showed enormous commitment and determination to win the bid in the first instance, and the Congress Committee have already dedicated a phenomenal amount of time to the budget, the branding, and the whole structure of the Congress. The format of this too is currently being reviewed due to the changing times we are facing.

It may be that we can hold the Awards in conjunction with the Congress, in 2013, but these are decisions to be made by the incoming Exec with input from the members and the Congress Committee.

The Awards program has been increasingly well subscribed to as the years pass, providing an opportunity to celebrate the work and achievements, the creative and thoughtful expression of so many of our members. It has been an opportunity to demonstrate passion and the fruition of dreams, and I have been an ardent advocate for the continuation of the process.

However not all are in support of carrying on with the Awards program in its existing format and some alternative scenarios have been presented to Exec. I believe these have merit and are worthy of further consideration. I had hoped to have met with some other Awards conveners and to have completed a survey to members before today, but events conspired against me. I will leave my final recommendations with the incoming Exec, and the new Portfolio holder will work with them and you to make those decisions.

There is a distinct change taking place in our land and beyond, and I suspect that the world we have known has changed permanently. The treasurer will talk about the financial side of the Institute's affairs. Some will say that he is being too cautious and I acknowledge that I have been one of those at times. However he is a conscientious treasurer and without knowing his report and what he is actually going to say to us I do have the sense that we need to be careful, and be prepared to do things radically differently. I think we need to bring our creativity to the fore and look at alternatives for how we get together to celebrate, and to debate.

I feel very aware as I sit here looking out over the kanuka, across the Atkinson Valley towards the Waitakeres, that Papatuanuku has spoken; she does not differentiate between professionals and has no favourites. In the shadow of her power we need to individually and collectively take stock and consider what is really truly important.

Toi tu he whenua, whatungarongaro he Tangata is a whakatauki that rings true for me, and one that also begs more questions. The land, that we have been charged with caring for, will endure, despite the changes and upheavals, despite our crises of identity.....we will pass away.

Thank you all for your support and for the opportunity to serve a term on the Executive Committee.

It has been challenging and pleasurable; it has been a total privilege and I am grateful to have had the experience.

I wish the new incoming Executive all the best.

Heidi Monks

NZILA Annual General Meeting 2011 – Kerikeri, Bay of Islands, Northland

IFLA Delegate's Report

1. Introduction

The Constitution of IFLA sets out five main objects for the organisation. These are:

- to develop and promote the profession and discipline of landscape architecture, together with its related arts and sciences throughout the world;
- to establish landscape architecture in its continuing role as an instrument of aesthetic achievement and social change for the public good;
- to contribute in identifying and preserving the intricate balance of ecological and social systems upon which the future of civilisation depends;
- to establish high standards of professional practice in the design and planning of the landscape, its management, conservation and development, and due responsibility for constructed change;
- to promote international exchange of knowledge, skills and experience in landscape architecture, both educational and professional within diverse populations.

These objects were set out in 1948 (or at least shortly thereafter), yet they are as relevant and important in 2011 as they were then. The way we say things has changed but IFLA is still about: the promotion of the profession; our contribution to aesthetic development and social change; the importance of ecological and social systems; high standards of professional practice; and international exchange of knowledge, skills and experience.

I would add to those fundamental objects, the maintenance of a worldwide sense of whanaungatanga or “familyness” among us, the landscape architects. At no time has this been more apparent to me than over the last week since the second Canterbury earthquake, when I have been inundated with messages of sympathy and support regarding the earthquake and its effects on people, property and place here in New Zealand.

2. Significant events in 2010

Regular readers of IFLA News and IFLA Newsbrief will already be aware of many of the events which occurred in 2010, so the following is but a brief summary of some of the main points:

- the 47th IFLA World Congress was held in Suzhou, China. The first day was attended by more than 2000 delegates, making it the largest single gathering of landscape architects ever;
- because World Congress was held in the Asia Pacific Region, no separate APR Congress was held;
- there has been a significant change in the personnel at the “top table”, with a new President (Desiree Martinez, from Mexico), new Treasurer (John Weier, from Luxembourg), and new Vice Presidents in the Americas (Carlos Jankilevich from Costa Rica) and in Asia Pacific (myself).

- Nigel Thorne from the UK continues as VP for the European Region and Virginia Laboranti from Argentina is coming towards the end of her second and last term as Secretary General;
- IFLA is playing a significant role in support of UNESCO's proposal for an International Landscape Convention along similar lines to the European Landscape Convention;
- the China Jinzhou World Landscape Art Exposition, a collaboration between IFLA and the city of Jinzhou in China promises to provide an international stage for landscape architects and generate significant financial benefit for IFLA;
- the APR Symposium of Landscape Architecture Education (SOLARE) to be held in Malaysia in March of this year will look into landscape architecture education programmes in the Asia Pacific region and aims to strengthen the consistency of education programmes, accreditation procedures and CPD in the region;
- the APR Website is being up-graded to allow greater interaction and hopefully increased use particularly by younger members of the profession;
- at APR level, recently-elected APR Treasurer, Leslie Chen from Hong Kong has had to resign for health reasons and nominations for a replacement are about to be called;
- student design competitions have been held at both regional and world levels and the 8th APR Landscape Awards competition was held in conjunction with the 2011 APR Congress held in Bangkok, Thailand;
- a Cultural Landscapes Symposium was held in Korea, with another one scheduled for October this year.

I could go on, but the above should give NZILA members some idea of the breath and amount of activity undertaken at various levels and on various fronts by IFLA.

3. My activity as NZILA Delegate

Since my election to the role of IFLA VP for the Asia Pacific region, I have been combining this role with that of NZILA Delegate. This has led to some increase in work load but for the moment this is manageable and I appreciate the financial back up this provides me which helps to make my involvement sustainable. As always I am grateful for the trust placed in me by the NZILA Executive.

As VP I am eligible for a share of the travel allowance which IFLA World Level pays for to cover the cost of attending the World Congress and a once-a-year meeting of the IFLA EXCO held in Brussels.

Effectively this reduces the amount of funding required from NZILA to support me in my role as NZILA Delegate. I still need NZILA support to allow me to attend the APR Congress in years that it is held, since this is not covered by WL funding and the Institute has provided additional support when requested.

This mutually beneficial arrangement works at the moment and I am happy to continue to represent NZILA in addition to my VP responsibilities.

My input as NZILA Delegate in the last year has included:

- attendance at APR Congress;
- regular reports to NZILA through In-Site;
- member of the jury for the APR Landscape Architecture Awards;
- membership of the jury for the Sir Geoffrey Jellicoe Award;
- preparation of a background paper for the SOLARE Symposium;
- involvement on the Organising Committee for the 2013 World Congress to be held in Auckland;
- and much more.

If there is one thing that I would like to see more of from NZILA members it would be for more NZILA members to attend IFLA Congresses. These *are* expensive, but if combined with other overseas travel, this can reduce the total cost and build in some learning and international networking at the same time.

4. One last acknowledgement to Diane Menzies

Regular readers of my reports on IFLA events since I first became Delegate will have noted my repeated acknowledgement of now Past President Dr Diane Menzies' outstanding contribution to IFLA both in terms of time and of quality of leadership. As Diane has now passed on the baton (as from the Suzhou World Congress) this is a chance to say one last time, many thanks for a job well done.



Alan Titchener
NZILA Delegate

March 2, 2011

HIGH COUNTRY LANDSCAPE GROUP - Anne Steven

Report to AGM 2011

High country landscape in the Mackenzie Basin is now at a critical nexus. The once extensive dryland plains and moraines of the basin floor - distinctive, unique and habitat for many endemic plants and insects including a high proportion of threatened species- are fast disappearing in a cloud of plough-dust, re-emerging as far less distinctive green pasture devoid of native species. Recent tenure review proposals for basin floor pastoral leases centre around relinquishing vast areas of important landscape with identified significant inherent values to freehold ownership - the landscape seen north of the highway between Lake Pukaki and Simons Pass, and either side of the highway between the Mary Burn bridge and the Tekapo-Pukaki canal. These are core areas for any future drylands park or landscape area concept. Rapid and large scale landscape change and other issues such as declining water quality, shrinking aquatic/wetland habitats, and escalating plant and animal pest presence inspired the Mackenzie Symposium in November 2010. This in turn led to an initiative by central Government to set in motion a collaborative consensus process to determining the future sustainable use and management of the Basin's resources, under the administration of a Mackenzie Sustainable Futures Trust. A working party comprised of representatives from all interest groups has been tentatively established, pending certain groups confirming their participation and confirmation of central government funding. Anne attended the preliminary stakeholders meeting in February this year as a representative of the high country landscape group.

It is proposed that the HCLG confirms its intention to participate, with the approval of the Institute, as a champion for the special landscapes of the Mackenzie Basin. The opinions and positions taken in the course of this process would be those of the members of the HCLG, not the Institute. To this end a draft "mission statement" for the group has been prepared which is almost finalised.

Active group members at present are Anne Steven, Ines Stager, Di Lucas and Claire Findlay. Other institute members known to have particular interest or professional experience in the high country will be encouraged to become active member participants of the group.

Motion:

"That the Institute continues to support the activity of the High Country Landscape Group, with an annual contribution of \$500 towards expenses. Specifically, the Institute endorses the participation of the Group in the Mackenzie Basin collaborative process."

Signed:



Anne Steven
High Country Landscape Group Co-ordinator

March 3 2011

**MINUTES OF NZILA'S 38th ANNUAL GENERAL MEETING
HELD AT THE ANGUS ROOM, MUSEUM OF NEW ZEALAND
TE PAPA TONGAREWA, WELLINGTON
THURSDAY 15 APRIL 2010**

Meeting opened 12.37 pm

WELCOME

Dennis Scott, President welcomed everyone to the meeting

Dennis welcomed Andrew Gray to the Executive. Andrew is to replace Chris Bentley who has had to resign from Executive due to emigrating to China. Chris was presented with a book "*Sculpture in New Zealand*" signed by the Exec as a sign of appreciation for his service to the Institute.

The meeting then observed a brief moment of silence to acknowledge those that have passed away during 2009, Geoff Park (March 2009, Honorary Fellow), Mitchell Walker (January 2009, student member) and Barry Chalmers (September 2009, Affiliate member and recipient of an NZILA Certificate of Appreciation).

1 ATTENDANCE AND APOLOGIES

1.1 Present

Dennis Scott (President and Chair of meeting), Grant Edge, Rory Langbridge, Chris Bentley, Robin Rawson, Sally Peake, Heidi Monks, Jan Woodhouse, Diane Menzies, Alan Titchener, John Brenkley, Yan Ding, Jill Rice, Emma Corbett, Danna Zhang, Stacey Tampi, Jamie Roberts, Maggie Scott, Miranda Wheble, Ben Espie, Adrian Morton, David McKenzie, Sarah Rose, Simon Swaffield, Neil Challenger, Edita Babos, Babs Lange, Alayna Renata, Shona McCahon,, Chris Fourie, Gordon Griffin, Neil Aitken, Shannon Bray, Julia Williams, Steve Dunn, Brad Coombs, Di Lucas, Stephen Drakeford, Kay Bannatyne, Angela McArthur, Amanda McMullin, Sam Bourne, Fenelle Burt, Peter Kensington, Mike Farrow, Will Thresher, Lee Brazier, Peter Whiting,, Rachel de Lambert, Hugh Nicholson, Mike Barthelmeh, Cheryl Robilliard

Melanie Whittaker (minute taker)

1.2 Apologies

Lyn Bishop, John Hudson, Melean Absolum, Ralf Kruger, Rachel de Lambert (for lateness arrival 2.10), Renee Davies, Sue Dick, Jennifer Dray, Helen Mellsop, Jacky Bowring (for lateness), Bruce McKenzie, Gordon Stephenson (HF), Davis Cartwright, Sandy Ling, Sarah Collins, Lee Brazier (for lateness), Jenny Moore, John Hawley, Nik Colley, Wendy Davis, Matthew Lester, Peter Rough, Katie Bailey, Wendy Davies, Wayne Rimmer, Boyden Evans, Bron Bennetts, Stefanie Riemann, Blair Hiscoke, Claire Findlay, Hugh Forsyth, Ines Stager, Ralf Kruger, Mary Monginzgo, Nicole Thompson, Kate Rushton, Megan Wraight, Tom Abraham, Amy Hobbs, Nicola Henderson, Many McMullin (lateness 1.13pm)

2 RECEIPT OF PROXY VOTES

Proxy votes were received from:

	<u>In favour of</u>
Melean Absolum (F)	Sally Peake
Ralf Kruger (F)	Di Lucas
Rachel de Lambert (F)	Frank Boffa (if not arrived in time)
Renee Davies (F)	Rachel de Lambert (Frank Boffa)
Jennifer Dray (A)	Grant Edge
Helen Mellsop (A)	Antony Rewcastle (Robin Rawson)
Sarah Collins (F)	Rachel de Lambert (Frank Boffa)
Peter Rough	Frank Boffa (Alan Titchener)
Boyden Evans	Frank Boffa (Steve Dunn)
Katie Bailey	Steve Dunn (Boyden Evans)
Stefanie Riemann	Steve Dunn (Bron Bennetts)
Blair Hiscoke	Steve Dunn (Boyden Evans)
Hugh Forsyth	Sally Peake
Jennifer Moore	Simon Swaffield
Ines Stager	Di Lucas
Claire Findlay	Di Lucas
Nick Colley (G)	Di Lucas (via post)
Andrew Norwood (G)	Di Lucas (via post)
Wendy Davis	Kay Bannatyne
John Hawley	Di Lucas
Bron Bennett	Shona McCahon

3 MINUTES OF THE 2009 ANNUAL GENERAL MEETING

IT WAS MOVED (Frank Boffa/Mike Barthelmeh) and unanimously Carried:

THAT the Minutes of the 2009 Annual General Meeting held in Queenstown on 2 April 2009 be accepted as a true and accurate record.

4 MATTERS ARISING FROM MINUTES

There were no specific items arising from 2009 AGM minutes that were not on the 2010 agenda for later discussion.

5 PRESENTATION OF THE 2009 ANNUAL REPORT

The NZILA's 2009 Annual Report was tabled and noted as having been precirculated and available for download from the members only area of the website. The Annual Report included reports for each Executive Portfolio and Branch AGM minutes and financial statements.

A powerpoint presentation and brief summary from each respective portfolio holder and branch of their key points was presented to the meeting.

5.1 PRESIDENT'S REPORT, Dennis Scott report tabled and taken as read.

Dennis thanked his Executive team and the accomplishments and events over the past year were summarised as:

- the NZILA recording of The Oral History by Shona McCahon;
- the successful accreditation review for the MLA at Victoria University,
- the NZILA Resource Management Act submissions to the Local Government and Environment Select Committee on the Resource Management (Simplifying and Streamlining) Amendment Bill 2009;
- the continuing forging of linkages with AILA;
- the continued development of strong linkages to the IFLA eastern region.
- The establishment of the 2013 IFLA World Congress SubCommittee who have commenced planning for the NZILA/AILA joint hosting of this event

5.2 HONORARY SECRETARY; LIAISON WITH PROFESSIONAL BODIES; ENVIRONMENT & LEGISLATION (shared portfolio with Sally Peake), RORY LANGBRIDGE

Report tabled, taken as read and summarised

Oral History Project

- The first 11 interviews of the Oral History Project by Shona McCahon are now complete with the interviews now archived at the Oral History Centre at the Alexander Turnbull Library.
- Thanks to Shona and Boffa Miskell
- Interviews can now be accessed via the NZILA web site.

Registration Review:

Entering into Phase 3 of the Associateship Process and Membership Review.

Thanks for Julia Williams, convenor

Environment and Environmental Legislation (shared with Sally Peake)

Mike Barthelmeh deserves a big thank you for all the work that he has undertaken in this regard and was congratulated for getting the Landscape Charter to this stage.

5.3 Vice-President, NZILA Documentation Records – Grant Edge

Report tabled, taken as read and summarised

NZILA archive material has been retrieved from Lincoln University's library, collated with archive material from other locations, documented and now stored with Crown Records Management. A total of 30 boxes.

Thanks to the assistance from Lincoln's librarian for their assistance with this project

5.4 Environment & Legislation (shared portfolio with Rory Langbridge); Documentation Practice Support; Associateship – Sally Peake

Report tabled, taken as read and summarised

Associateship

Congratulations new Associates (presentations later) and thanks to John Brenkley (chair) and Ralph Johns, Clive Anstey, Renee Davies, Jenny Moore and Brad Coombs Associateship panel

Associateship and Membership Review of the NZILA

Working with Julia on the new handbook in anticipation of the new system. Julia will present a separate progress report.

Environment and Environmental Legislation (shared with Rory) Submissions

The Executive continues to grapple with submissions on behalf of NZILA and will look to creating a forum of people willing to assist in making submissions or preparing position papers on a variety of topics

The Aoteroa/New Zealand Landscape Charter

Mike Barthelmeh has continued to refine the draft charter that was presented at the 2009 AGM. The recommendation contained in my Annual Report will be put to the meeting under agenda item 14.

5.5 Accreditation; Education; Urban Design; CIC - Chris Bentley

Report tabled, taken as read and summarised

Accreditation

The Institute welcomed Melean Absolum onto the Accreditation Panel who replaced the retiring Glenn Thomas. Chris thanked the Accreditation Panel, Frank Boffa, Diane Menzies and Melean Absolum.

Victoria University

The Accreditation Panel has completed the 5 yearly audit of Victoria and have accredited the new 3 x 2 course.

Lincoln University and Unitec New Zealand

Annual reports were received and accepted by the Accreditation Panel.

accreditation reviews are –

2010 Unitec

2011 Lincoln University

CIC

proposal to have free NZILA website access to all standards required to comply with the Building Code.

Urban Design

The Institute continues to support the Urban Design Forum as a partner and encourages all members who practice in the area of Urban Design or who have an interest in Urban Design to join the UDF.

5.6 Communications; Graduate Affairs; Student Affairs - Hannah Lewthwaite (apologies for absence from meeting)

Report tabled, taken as read and summarised

Communication

The NZILA publicity CDs have been distributed amongst the Branches a big thankyou to all who have been involved with this initiative.

Student Affairs

Student membership continues to grow with a focus within the Branches for student involvement opportunity for networking with other professionals

Graduate Affairs

The main topic this year has been the Associateship Review and Julia William's research, canvassing views of members, and presentation to the Executive Team of the options for addressing this complicated issue

5.7 CPD; Branch/Membership Liaison - Robin Rawson

Report tabled, taken as read and summarised

Branch Liaison

Thanks to the many members around the country who have put time and energy into branch activities and events.

Once proposed changes to the NZILA Constitution are approved, we will be amending and updating other documents including the *Branch Job Descriptions and Protocols* which provides a quick reference to branch activities.

CPD

The role of district Branches will be even more important as the main provider of CPD opportunities with the implementation of the Registered branch.

Thanks to the wide range of events put on by branches, including 'show and tell' events, site visits slide shows and workshops.

We will be launching a "website calendar" soon to keep track of these events

5.8 Conference/Workshop Liaison; Awards - Heidi Monks

Report tabled, taken as read and summarised

Thanks to our Conference Committees who make all things possible

The Big Picture Workshop Queenstown 2009 – a fantastic format and result

2010 Wellington Conference Committee brings us Landscape¹⁰: The Power of Landscape

NZILA/Resene Pride of Place Landscape Architecture Awards

Award Entry numbers over the years:

2010 : 129

2008 : 97

2006 : 50

Sincere thanks to Award judges, a huge debt of gratitude to them for a huge task undertaken:

Mary Buckland, Sally Peake and Hugh Lusk for the Planning category.

Renee Davies, Niall Simpson, David Gibbs and Jan Woodhouse for Design category.

Peter Kensington, Mandy McMullin and David Irwin for Student category.

6. PRESENTATION OF THE ANNUAL ACCOUNTS – Grant Edge, Treasurer

Grant Edge, on behalf of the Executive Committee, presented the Treasurer's Report and Annual Accounts for 2009.

The Financial Report is divided into 3 parts.

1. The Treasurer, Grant Edge's report;
2. Accountant's report;
3. 2010 Budget.

The financial accounts are managed in a Cash Manager programme, there are 4 main entities:

1. Investment – 3 accounts giving interest.
 - (a) Term deposit
 - (b) Ready access -set aside for special projects
 - (c) Current Account
2. Operational account
3. Conference
4. Awards

Grant spoke to the tabled 2009 accounts, he explained the variances between the cash manager report and the accountants final report.

There were no questions from the floor

IT WAS MOVED (Grant Edge/Diane Menzies) and unanimously Carried:

THAT the Annual Report 2009 be accepted.

THAT the Treasurer's Comments be Received and Actioned.

7. PRESENTATION OF BUDGET FOR 2010 – Grant Edge, Treasurer

Grant spoke to the 2010 operational budget

Questions were taken:

- Landscape Architecture New Zealand Magazine – changing structure? Exec have discussed options surrounding the changes to the format of the magazine (focused on more of a “trade LA publication”), it gives opportunity to explore options as to how we produce the magazine and who produces it. Executive are monitoring the situation. LIANZ is no longer partnering that magazine. Therefore the full cost would have to be met by the Institute, which it cannot afford from the present operational budget at the moment.
- Membership Review comes from with the special projects budget
- What value do we get from \$12,000 expenditure with YP. Includes hard book and online YP. Will be monitored again at end of year.
- NZILA Officer insurance. Constitution calls to insure office bearers to have cover. Public Liability, includes branch office bears. This is now in place.
- Presidential Honorarium – time to review this as present honorarium allowance has not been changed since 1994. The treasurer to consider this.

- Grant advised that across the board there is a lot of call on volunteer time, in order to get things done and motivated the Institute will need to start considering honorariums. Will be considered but is dependent on budget.

It was Moved (Grant Edge/Diane Menzies) and unanimously Carried:

THAT the 2010 budget be approved by the Membership

8. APPOINTMENT OF ACCOUNTANT AND AUDITORS

It was Moved (Grant Edge/Neil Aitken) and unanimously Carried:

THAT Iles and Campbell be retained as the Institute's Accountants and Steve Jacobs and Associates as Auditors for a further term.

9. Conference/Workshop

2010 Landscape¹⁰ The Power of Landscape – Wellington

Thanks Wellington Branch hosting us to Landscape¹⁰ The Power of Landscape conference.

The Conference Committee were sincerely acknowledged.

Boyden Evans (Chair)
 Bron Bennetts (Secretary)
 Steve Dunn (Treasurer – ex officio role)
 Shona McCahon (Publicity)
 Ross Jackson (Sponsorship)
 Cheryl Robilliard
 Alayna Renata
 Clive Anstey
 James Pattullo (Student. VUW)
 Phil Bonifacio (Student VUW)

The Institute is looking forward to the Conference which is opened tonight with a booklaunch '*Beyond the Scene*'; Landscape and Identity in Aotearoa New Zealand, with Diane Menzies speaking followed by a public lecture with guest, Vincent Ward Film Director.

2011 - Northland

Mike Farrow spoke briefly to the meeting, launching the Northland team's poster for the 2011 workshop. Venue and theme to be decided. Team lead by Mike Farrow. Updates will be published in Insite

2012 – propose Christchurch (also NZILA Resene Pride of Place Awards year)

2013 - NZILA IFLA World Congress in Auckland

10. RECOGNITION OF AWARDS

Congratulations were extended to the following recipients:

10.1 Fellow Award

Renée Davies, in absentia (currently overseas), to be presented at the NZILA/Resene Pride of Place Awards Dinner, 16 April 2010. Auckland Branch will arrange a suitable occasion at a later date for presentation to Renée.

10.2 Honorary Fellow Award

Professor Kevin O'Connor will be presented with Honorary Fellow award at the NZILA/Resene Pride of Place Awards Dinner, 16 April 2010.

10.3 Student Tertiary Awards

The **NZILA End of Year Student Awards** acknowledge excellence by awarding the top graduating student from each of the NZILA's accredited tertiary institutes an NZILA Annual Award which consists of a certificate, monetary prize and one year's graduate membership.

2009 Recipients

NZILA/Frank Boffa Award (Unitec) - Joseph McCready

NZILA/Robin Gay Award (Lincoln) - Chris Owen

NZILA/Dr Diane Menzies Award (VUW) - Robert Bark

11. Associate Presentations

Katie Jane Bailey
 Amy Hobbs
 Robin Rawson
 Brooke R. M. Mitchell
 Bruce McKenzie
 Lee Brazier
 Davis Sinclair Cartwright
 Angela McArthur
 Emma Frances Corbett
 Sean Michael Leogreen
 Hannah Lewthwaite
 Virginia Anderson

were elected to Associateship of NZILA and those at the meeting were presented with their Associateship certificates. The meeting congratulated the new Associate members.

12. NZILA Associate Process and Membership Review – *Julia Williams, Convenor*

Julia spoke to the meeting outlining briefly the results of the Referendum. Dennis, on behalf of the membership congratulated Julia on the positive outcome, which evidenced the thorough planning and communication with the membership which has been demonstrated during this consultative process.

Next Stage, the draft documentation has been put forward. In 2 years the new process will be implemented. Therefore, Graduate members have until August 2012 to apply for Registration under the old portfolio/interview system. Then the

new system will be adopted. Responsibility and assessment will then rely on the new mentoring and sponsorship regime which will culminate in a oral interview with the Registration Panel. The membership to be made aware of this timeframe and they then have the opportunity to decide which system they wish to work under.

Reciprocity - Full members of other landscape architecture institutes will now be able to sit their interview for Registration (without the necessity to submit a portfolio/mentor aspect of the existing/new registration process). Graduate members are urged members to apply for Registration.

The referendum called for all corporate members to become Registered, and from then onwards have to maintain their CPD points to retain their Registered currency.

Referendum Results

Following an extensive consultation with the branches, a postal referendum was sent to members in August 2009. The final vote was a vote for change.

Vote Breakdown	
Registration	CARRIED
NZILA adopt the term 'Registered NZILA Landscape Architect' as the one brand of Corporate membership. All existing corporate members be re-categorised as Registered in 2010.	83.16%
Reciprocity	
NZILA should introduce a reciprocity policy that enables a fast-track process for members of IFLA recognised overseas Landscape Architecture Institutes.	96%
Associate Process Revised	
The existing Associate examination process should be revised.	94.38%
Graduates Directory Listing	
Graduate members should be shown on the NZILA website consultant landscape architects list as 'Graduate'.	85.62%

It was Moved: (Dennis Scott/Julia Williams) and unanimously **Carried:**

THAT the outcome of the Referendum conducted in August 2009 be ratified to accept the recommendations proposed therein.

13. Remits

The Remits tabled to meeting had been precirculated and taken as read.

13.1 Articles of the Constitution changes covering but not limited to: (*tabled by the Executive Committee*)

1. Associateship Process and Membership Review changes as they affect the Constitution – *Rule 2. Membership*
2. Arrears - changes to clearly support normal practice in regard to acceptable time periods for members to pay their annual fees – *Rules 2.11 Fees and subscriptions and 2.12 Arrears*
3. Meetings of the Committee – to allow for a wider range of options to be used by the Committee to conduct meetings

– Rule 3.3

4. Code of Conduct and Complaints procedure – remove the provision that complaints are handled by branch committees instead they will be administered by a Complaints Committee
5. Any formal references as are necessary between the Constitution and the existing Operational Procedures and Protocols Document, Branch Protocols and Job Descriptions document, and the Registration Handbook which will replace the old Application Pack for Associate Membership

Grant presented the marked up side by side comparison of the 2007-2010 constitution. *Document titled: Constitution 2007 + 2010 side by side AGM final_with remits+additions after250310 markedup.doc*. The yellow marked up segments shows changes made since the remitted constitution was sent to members.

Discussion ensued.

Di Lucas expressed disappointment that the word “landscape” was not inserted as per her suggestion, in the Code of Conduct. The Exec took the view that it belongs in the Landscape Charter.

Dennis concluded that this is something that can be debated and as an issue discussed widely within the profession.

It was resolved that Di Lucas’ email regarding the inclusion of the word “landscape” will be discussed over the coming year and will be brought back to the membership, or via a referendum.

Neil Aitken thanked those involved with the Constitutional review, can see it was a major task.

It was Moved (Dennis Scott/Grant Edge) and unanimously **Carried**:

THAT all the proposed remits 1 to 12 to amend the Constitution as tabled at the 15 April 2010 AGM be accepted and the Constitution updated accordingly.

13.2 A National Policy Statement on Landscape (*tabled by Frank Boffa & others*)

Frank addressed the tabling of the ‘A National Policy Statement on Landscape’. Seems timely. If the Institute was of a mind to support the remit then it can go to the Ministry of Environment and join forces in that the Institute has a national policy statement.

Discussion ensued:

- If agreed then the Institute can take a lead when asked “what is your position”.
- The Ministry for the Environment to see it as desirable and then they can scope it. Introduce to local government, the Minister etc

- Di Lucas spoke against it. Concerned regarding the timing. Ok for the early 1990s, LAs are quite well respected under the RMA. We have good case law, possibly caselaw could be undone. Feels it could undermine the caselaw and work of the profession that has been achieved. Risk it becomes the lowest common denominator. High Risk on many fronts.
- The Coastal Policy statement is a compulsory NPS. The final report from the enquiry went to the Minister last year and hasn't come out yet.
- Opinions that both Frank and Di Lucas are right. Both timely and high risk.
- Is there anyway this can be tied to the World Congress coming to NZ, leverage to a high profile event like that. Too soon? - too far away, how to link with the Congress for profile? Means waiting for another 3 years.
- What is the resource demand on the Institute?
- Clive – involved with Coastal policy statement, has been involved with other NPS. Benefit in a national policy statement is opening up the debate and process of engagement. In that sense the timing is right. The public want to engage on this issue. The risk is that we completely lose it, in supporting this the people have to realise that in order to have an influence have to be prepared to be engaged.
- Dennis – supports it because it is a critical document in the hierarchy of documents that are the planning process. If NPS follows plans must be consistent with that statement. Also raises the debate that is long overdue.
- Frank spoke to the opponents - don't see any downside to where we are now.
- Simon Swaffield - How do we want to position ourselves before we go to government? Suggest try others to engage with before go to Govt.
- Alan Titchener – has served on board of enquiries. Think Di Lucas has raised valid point. Could do more harm than good, could do landscape more harm than good. Prefer to take approach streamlining what we want first.
- Rachel de Lambert - like Institute to be engaging and frontfooting and proactive.

When discussion concluded the motion was put the meeting:

IT WAS MOVED (Frank Boffa/Clive Anstey) (31 for, 12 against, 2 abstain) and **Carried** unamended.

THAT the NZILA request Central Government to review landscape under the RMA with the objective of producing an appropriate and comprehensive National Policy Statement (NPS) on Landscape.

THAT the NZILA commit to assisting and fully participating in the preparation of an NPS on Landscape.

The meeting recognised there was some robust and useful discussion regarding the NPS, in fact to take a more cautious approach, process and team to include MfE. Meeting agreed as a directive to Exec, this was accepted.

Grant suggest look at a 2 pronged approach: 1. produce some documents for government.

Frank - suggests delegation from the Institute meet with MfE, see what process is. Get feel how they would respond to it, they are the ones tasked with moving it forward. Frank agreed to provide an outline scope for the Executive.

IT WAS MOVED (Clive Anstey/Simon Swaffield) and unanimously **Carried:**

THAT the Executive shall construct an approach outlining the scope and reasons why we are asking for an NPS and what it should contain in consultation with the membership and that this be completed within the next 6 months.

14. The Aoteroa-New Zealand Landscape Charter – *Mike Barthelmeh*

Two versions of the Landscape Charter tabled to meeting had been precirculated and taken as read.

1. nzila draft charter final for 2010 AGM as at 24 March 2010.doc
2. nzila draft charter final for AGM wgtn edits marked up after Wgnt on 25 March 2010.doc

Mike spoke to the meeting and acknowledged the work of Brad Coombs in establishing the basic parameters. Mike thanked the useful input from a range of people, particularly, Renee Davies, Bruce McKenzie, Simon Swaffield and those who attended the various branch meetings to discuss the Charter.

The Landscape Charter is a living document, continuing to be evolved. It has now got to the stage where the Executive are comfortable to take out to stakeholders for their views. The more signatories who follow policies and provisions the better it will be for the landscape overall.

The Exec now seeks members approval to go out to the further stakeholders for consultation, then to members. Then back for final acceptance of the Landscape Charter by the members via postal vote.

Discussion ensued with questions from the floor

Timeframe for consultation - when will the postal referendum to members be conducted?

Exec have not made decision on this yet, but 6 months a reasonable timeframe.

Who are the recipients? Note it is a binding thing that has to be approved and signed.

The Charter notes the recipients.

Does anyone outside of Institute know of its preparation? At the time of the 2009 Queenstown Workshop members thought more work needed. That work now done so Exec now seeking the vote that consultation with other people can now start.

Brad advised the meeting that the origins of the Landscape Charter started approximately 6 years ago after an Executive meeting with Labour MP Marion Hobbs in Wellington. Then there was a consultation with Lindsay Gow (now retired) from MfE. So there is awareness that the Landscape Charter is “out there”.

Diane Menzies advised meetings have been held with MfE who saw it as constructive, instead them of doing it, with NIZLA doing it, it would be very helpful.

Definition – 4.1 heavily derived from European Landscape Convention. Members divided with slight majority in that definition tabled.

The two definitions at the heart of this document and the definition in the landscape assessment document – they are not inconsistent. The difference is in the flavour. “landscape as perceived by people” does not make it explicit – it is implicit.

Work towards one definition in both documents?

Some disagree, one relates to The Landscape and the other to Landscape

Discussion followed re ‘*outstanding natural landscapes*’ and ‘*natural landscapes*’.

Simon Swaffield – strong support for the Charter. Worried about the inconsistency between the Charter and LPI.

IT WAS MOVED (Simon Swaffield/Clive Anstey) and (3 against, 1 abstain)
Carried:

THAT the Aotearoa New Zealand Landscape Charter as tabled in the document titled *nzila draft charter final for AGM wgtm edits marked up after Wgnt on 25 March 2010.doc* be amended by the substitution of the definition of landscape that is put forward in the draft LPI. [The definition of the landscape in the LPI was read out for clarification] (*ie from LPI to the Charter*)

Diane Menzies spoke against the motion. It leaves out the word ‘perception’ with reference to people particularly iwi. Object based and it concerns Diane. Diane would like to see definition explicit.

Discussion ensued re implicit and explicit meaning of the word landscape in the LPI and the Landscape Charter.

Dennis then spoke to the motion tabled by the Exec.

IT WAS MOVED: (Dennis Scott/Executive) and unanimously **Carried:**

THAT this draft of the Aotearoa/New Zealand Landscape Charter be distributed to key stakeholders and consultation undertaken with those stakeholders. After key stakeholder feedback and any minor modifications to the charter as agreed by a review group, the proposed charter is then distributed to all members for adoption by referendum.

15. **Landscape Planning Initiative (LPI): Best Practice Note – Landscape Assessment and Sustainable Management and Visual Simulations Guidelines**

Dennis introduced the topic and refreshed members on his memo to all members sent on 7 April 2010 with accompanying documents, which the meeting noted had been precirculated and taken as read

1. VisualSimulationsGuidelines_070410.pdf
2. Landscape Planning Initiative LPI Best Practice Note_070410.pdf

Dennis explained there will be a hierarchy of LPI documents, with the landscape management being the first of the documents.

Frank Boffa then addressed the meeting giving a background to the documents origination, that being that the Education Foundation held two workshops resulting in drafts of the documents. The Education Foundation then handed it over to the Institute and it is now an Institute document.

Participants in the initial workshops provided feedback on the documents which were then approved in principle by the Executive, and the Environment Court's feedback sought. The Court's feedback basically said they will judge each case before the Court on its merits. They will not be bound by the LPI documents.

The Executive are now looking at ratification of the documents at this AGM and then producing them. The documents are embargoed until the membership fully support them. It is understood that the Court is not happy with them. Diane Menzies commented, in reference to the LPI documents, that yes the court was hoping NZILA would get their act together on minor things that caused a lot of heartache. There was a general feeling was that the planning document 'were dumbed down' and not that helpful.

The Visual Simulations Guidelines was helpful and what the court was looking for.

Frank advised the job had now become too large to be one for the Foundation moving forward. There was now an opportunity to expand on what has been started by the Foundation.

Discussion ensued:

Alan Titchener felt there was work to do on how these documents can be made more universal in Aotearoa. Need to include Tanagata Whanau. Suggests reserving the right to revisit it once Nga Aho have met and looked at the document.

Discussion ensued with Di Lucas, Frank and others about Outstanding Landscapes, the term "natural" and the references within the LPI to Outstanding natural Landscapes and the meaning/interpretation thereof.

The following motions were then put to the meeting.

Motion 1

THAT the LPI: Best Practice Note Landscape Assessment and Sustainable Management as initiated by the Education Foundation Trust be adopted as a living document that will evolve over time. This

document will be suitable for landscape planning and supported by a subsequent suite of related documents.

Motion 2

(after discussion raised by Simon Swaffield and spoken to by Di Lucas) that the definition *Outstanding Landscapes* in the LPI document be changed by adding the word “natural” in two places Swaffield agreed the motion be put by the Exec

THAT the definition be amended as follows: Outstanding *Natural* Landscape is a *natural* landscape that is particularly notable at a local, district, regional or national scale. (delete the 2nd sentence).

Motion 3

THAT minor editing as discussed take place before being issued to the membership. For example the clarification of definitions between “attributes” and “values”.

Motion 4

THAT the Executive allocate finance from the special projects fund to enable the production of quality documents to be made available to members.

It was moved (Diane Menzies/Neil Challenger) **THAT** the aforementioned Motions 1-4 be accepted (2 against) **Carried**.

Motion 5

It was moved (Shannon Bray/Sally Peake) and unanimously **Carried**:

THAT that Visual Simulation Guidelines document be adopted as a best practice note for members, subject to:

1. Changing the title to photographic simulations which will result in some editing throughout the document; and
2. The addition of a subheading outlining the limitations

More discussion ensued. Suggestion to hold off documents being made available until further consultation takes place

Discussion re “attributes” and “values”. Need to articulate clearly what these are. The documents need to be clear what these mean – before the documents go out.

Can someone tidy that up so that the documents can be used? Make it really clear. Eg:

“The limitations of these visual simulations are.... (see motion 5)

On behalf of the members Dennis sincerely thanked Mike Barthelmeh for his work on the Constitution review and the Landscape Charter. Undertaking the work on this has been a mammoth and appreciated task.

Dennis also thanked the Education Foundation for initiative on the LPI and Visual Simulation documents.

16. NZILA Recording of Oral History – *Shona McCahon*

Shona spoke briefly to her precirculated report. She has spoken to 11 people so far. The project is currently on hold pending further funding from NZILA.

17. Registration – *Rachel de Lambert*

Registrar's report taken as read.

2009 – 86 Registered Members, highest since Registration commenced in 2001. There has been static 76-78 Registered members over the past 3 years.

Rachel thanked Julia for her work on the Associateship Process and Membership Review and commented how pleasing it was to see the referendum accepted today. Looking forward to moving forward with the changes.

18. IFLA Delegate – *Alan Titchener*

Alan gave acknowledgement to John Clemens editor of IFLA News and Melanie Whittaker for their assistance given to IFLA. Members encouraged to visit IFLA online website for all information.

IFLA World Congress 2013 being hosted by NZILA/AILA have formed their subcommittee. Diane Menzies thanked Alan for his work as IFLA Delegate and mentioned how valued his support was. The meeting recognised Diane Menzies valued contribution to IFLA and the profession as IFLA President.

Diane advised the meeting that Alan Titchener has been elected Vice-President, Asia Pacific Region. This news has just been announced. The members congratulated Alan in a round of applause.

Alan was thanked for his detailed reports which are published in *Insite*, they are so interesting and informative.

19. Education Foundation – *Frank Boffa, Diane Menzies, Jan Woodhouse trustees,*

Report summarised to meeting.

Financial Position

As at December 31, 2009 the Education Foundations financial position was:

WestPac Term Deposit	\$75,042.77
WestPac Checking Account	\$06,308.65
Total -	\$81,351.42

- The main activity for the Education Foundation has been the LPI (Landscape Planning Initiative) which has been put to the meeting for endorsement today.
 - A visiting scholar will be sought for 2011
-

20. High Country Landscape Group – Anne Steven/Di Lucas

The HCLG's report was summarised.

The high country of the South Island has been at the forefront of nationally significant land and resource management issues over the last 12 months with pressure from various directions.

Pressures include:

- Damming for hydro and irrigation – the Hurunui River, the Nevis valley
- Wilding pine spread is increasing exponentially; other pest species are moving out of their control ranges eg thar, wallaby, pigs
- Remaining pastoral lease land is now vulnerable to privatisation with very uncertain outcomes for significant landscape values
- Conservation lands are being eyed up for resumption of tall tussock land grazing
- The threat of widespread irrigated development including large scale dairying in the Mackenzie on some of our last undeveloped dryland ecosystems
- Mining of national park land eg Mt Aspiring, also Manuherikia lignite

21. Landscape Architects Legislation – Di Lucas/Robert Watson

The working group was pleased with the endorsement of the Associateship Process and Membership Review referendum whereby all corporate members become Registered.

The working group now wishes to pursue the preparation of a Bill to protect the name "landscape architect".

Grant suggested the Institute could be part of a larger group who seek to protect a name. It may not be necessary to be an Act.

Diane Menzies advised that the ILO have an updated descriptor of "landscape architect" which could be the basis for adoption around the world.

It was Moved: (Diane Menzies/Grant Edge) and unanimously **Carried:**

THAT the NZILA prepare a draft bill to protect the names Landscape Architect, landscape architecture and landscape architectural. Di Lucas and Robert Watson to advise Executive on ways to facilitate this project.

22. Cultural Heritage Landscape Group

A report was not tabled to the meeting.

23. Branches

Each branch briefly showcased to the meeting their activities and achievements throughout the past year. All branch chairs, secretaries and committees were thanked for their valued input into the success of the Institute at branch level.

24. General Business

- 24.1 Mike Farrow addressed the meeting advising he had been approached by the management of a planning division of a local government body whether the Institute would host a travelling roadshow on landscape planning. Comments had been received from people who don't understand what landscape planning was about. Could this be an opportunity for broader information sharing ideas? Dennis agreed, this is something the RMLA have also brought up.

It was agreed to put this issue on the Executive agenda to address. Would need volunteers in able to achieve this. There is a lot of time involved. Could it be funded somehow by MfE? A good idea but could take a lot of valuable time, to plan and implement.

- 24.2 Di Lucas raised the topic of best practice with respect to plant supply. She has been working more with the supply industry and is perturbed by the varying standards in plant sizes and quality. Suppliers also have their problems with specifiers. Therefore there is a problem from both the horticulture and landscape architect side. There are no industry standards.

The meeting agreed this was a topic worth addressing. The UK has a series of specification documents for plants, bag sizes, their nursery standards etc.

Grant suggested the Institute could look at what is being done overseas in relation to this.

It would be desirable that the horticulture industry work towards a standard, it was acknowledged that this would require "buy-in" from the Nursery Association. Some members noted that specification to the growers through a schedule was very difficult; one really has to go to the nursery to select the plants.

As there was no further business, Dennis thanked the Wellington Branch for bringing us Landscape¹⁰: The Power of Landscape Conference, which is opening tonight with a book launch and public lecture.

Dennis thanked everyone for their attendance at the meeting.

Meeting closed 4.46pm

NZILA BRANCH REPORTS 2010

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2011 ANNUAL GENERAL MEETING MINUTES

Date/Location: Wednesday 19th January 2011, 6pm, Boffa Miskell Office.

Present: Rachel de Lambert (RDL), Sarah Collins (SC), Jonathan Wong (JW), Sandy Ling (SL), Sam Bourne (SB), Paul Murphy (PM), Amy Hobbs (AH), Lee Brazier (LB), Clynt Ringrose (CR), Jan Woodhouse (JWH), Joe Cho (JC), Ray McTeigue (RM), Kathryn Holyoake (KH), Stewart Houghton (SH), Orson Waldock (OW), Bruce McKenzie (BM), Bridget Gilbert (BG).

Agenda:

1. Apologies
2. Notification of other matters
3. Acceptance of 2010 Minutes
4. Chairperson Report
5. Treasurer Report
6. Election of 2011 Committee
7. Other Matters

Apologies: Sally Peake (SP), Naomi Bird, Hugh Forsyth, Carol Marter, Peter Kensington, Dennis Scott, Richard Reid, Chris Williams, Helen Preston Jones, Susan Roff, Helen Mellsop.

Other Matters:

1. NZILA Landscape Architects CDs.
2. Branch subs.
3. Term Deposit.
4. Events.

2010 Minutes:

RDL moved to accept, LB seconded. No matters arising from minutes.

Chairperson's Report:

AH presented her report, recapping on the events in 2010 and her recommendations moving forward in 2011 as AH is stepping down as Chairperson. RDL moved to accept, BM seconded.

Treasurer's Report:

JW presented his report. Due to limited sponsorship during the year, there was a loss. RDL moved to accept, JWH seconded.

Election of 2011 Committee:

Chairperson: JW nominated Sam Bourne, SH seconded. Sam Bourne (SB) elected unopposed.

Vice Chairperson: JW nominated Lee Brazier, RDL seconded, Lee Brazier (LB) elected unopposed.

Secretary: RDL nominated Sandy Ling, PM seconded, Sandy Ling (SL) elected unopposed.

Treasurer: RDL nominated Jonathan Wong, SB seconded. Jonathan Wong (JW) elected unopposed.

Other Committee Members: Rachel de Lambert (RDL), Sally Peake (SP), Paul Murphy (PM), Jan Woodhouse (JWH), Orson Waldock (OW), Bruce McKenzie (BM), Clynt Ringrose (CR).

Other Matters:

5. NZILA Landscape Architects CDs to distribute to contacts – purpose needs reviewing.
6. Branch subs should not be with-held by exec during the year as we need this money to run branch events for our members. Write to Grant Edge for an explanation. Check to see if there are any outstanding subs still owing to the branch.
7. \$10,000 to be put into a Term Deposit - to be investigated further. May need to sponsor speakers / IFLA conference so only put on a maximum of 6 months.
8. Events – How do we get more people to attend our events? Something different – Graphics workshop as a possible event?

First Committee Meeting: Tuesday 8th February, 5.30pm, Boffa Miskell Office.

AGM Meeting closed at 6.30pm.

NZILA Auckland Branch AGM

19 January 2011

Chair Report



Welcome to the 2011 AGM! The Auckland Branch has been very productive over the past year so I trust everyone is well rested after the Christmas holiday break. There has been a lot going on in Auckland with the establishment of Auckland Council on 1 November 2010 and the spatial plan development. 2011 will no doubt be a busy year for all with lots of large scale projects underway across our City not mention the reforms to our planning legislation.

Summary of Events

Despite the slow recovery to the economy, we managed to gain momentum on our branch activities in 2010, organising and hosting a variety of events.

We started off with a Saturday field trip to the Auckland Botanic Gardens on 23 March 2010 that was attended by about 45 people from both NZILA and LNZ. This was the first trip in our new 'Expeditions of Fruition' series. Jack Hobbs gave an overview of the Botanic Gardens and a couple of projects such as the Masterplan and Children's Garden development which is now complete. Helen Kerr presented the Master Plan and Jill Rice spoke about the concept development for the Children's Garden. This was followed by a tour of the Children's garden. The Gardens are a great source of information for our profession and members are encouraged to take advantage of the knowledge available at the Gardens.

Two Registration Workshops were held in 2010. The first being in May and the second in August. The focus of these was to provide a forum for members to enquire about the new registration processes proposed and to make decisions about when they should submit their applications. It was great to see new candidates working towards their registration and congratulations to those that were successful in their applications.

James Lord presented his most recent projects in May and Boffa Miskell kindly sponsored the drinks and nibbles, venue and AV equipment. This was a well attended event and good feedback was received following.

In June, Jasmax organised and hosted the NZILA Awards 2x2 function where about 100 people attended. This was a great opportunity for award recipients to showcase and celebrate their successful projects.

SOUL Environments Ltd hosted the 2x2 Projects event and Matthew Bradbury prepared the slide show. Again this was a good opportunity for our members to network and gain an understanding of other projects our colleagues are undertaking in the various parts of the City.

A garden trip to Ayrlires in Whitford was organised in October and Beverley McConnell provided a one hour tour of the gardens which was a privilege. The gardens are beautiful and well laid out and planted capturing views to the wider landscape. Afternoon tea was served by the pool and rock garden which Sandy Ling and Jonathan Wong kindly organised. 40+ people attended this event.

The 2010 Spring Lecture Series was hosted over three Wednesday nights spanning three consecutive weeks. The theme was Ecological Urbanism and sparked healthy conversation and debate amongst both members of our profession and other professions. StoneSet NZ sponsored the first night and Living Earth Sponsored the second night of the series so a big thank you to both companies. Kauri Park Nurseries kindly donated the kowhai trees that were awarded to all speakers and it was devastating to hear the news of the fire at their premises shortly

after the completion of our Spring Lecture Series. A summary of the series was recorded in the latest Landscape Magazine with the article written by Sam Bourne. A huge effort was put into this event from the committee and other members, particularly Sandy Ling.

In November, six delegates from the Beijing Municipal Bureau of Forestry and Landscape visited Auckland and met with members of the Auckland Branch. They were primarily interested in low impact design and sustainable planning. They only had 3 hours to meet with the branch so we took them on a brief tour of the city starting at Cornwall Park and One Tree Hill where we could talk to the group about the City from this iconic vantage point. They were then transported to Boffa Miskell offices where we presented a slide show of various projects around Auckland prior to undertaking a walking tour through parts of the City, ending with a Yum Char lunch. Peiwen Tan provided all the interpretation and she did a marvellous job. An urban planning group from Chongqing also contacted the Branch last year and may be visiting in 2011. This are good relationship building ventures and provide opportunities to discuss urban and landscape planning issues other nations are facing.

Our final event for 2010 was the Christmas function held at 1885 in Britomart with drinks and nibbles. Towards the end of the evening, Melanie Whittaker was thanked for her dedicated involvement within the institute over the years and was presented a gift in appreciation of her positive contribution she has made to our profession. It is great that Melanie is still going to be involved with the institute as our web-master.

2011 'Potential' Tasks

One possible task for the committee this year is to understand more about the type of activities our members would like to see on the calendar over the next twelve months and beyond. Early preparation will allow the committee to procure sponsorship and attractive events that earn us all CPD points and are a great excuse to catch up.

Although there is no formal internship programme within the institute, a focus on nurturing and encouraging new members to our profession will also help keep landscape architecture alive and a desirable profession to take up. Each and everyone of us can help contribute towards this in some way or another so your ideas and support would be appreciated.

Continual involvement and advice on the spatial plan and other hot topics such as scheduling of trees are areas that our members have a tremendous amount of knowledge in so don't be afraid to speak out and contribute towards the continued improvement of our city planning, development and conservation. Paul Murphy was successful in getting his Queens Wharf article published in the New Zealand Herald and was even asked to appear on the Breakfast show but was unfortunately out of Auckland at the time.

Call for New Chair

Unfortunately, due to my personal circumstances, I have to step down from my role as Chair at this AGM therefore a new Chair is required to be appointed.

I have thoroughly enjoyed my role over the past year and admire all the hard work and passion our members have put into the promotion and advocacy of our profession. We would not be able to achieve what we do without the wonderful volunteer services of our members, some of which commit their valuable time to attending monthly committee meetings, preparing for and hosting branch activities, and coming up with the wonderful ideas for further learning opportunities and engagement with other professions. Keep up the great work!

Amy Hobbs

NZILA Auckland Branch Chair

2011 AGM Auckland Branch Chair Report



HAWKES BAY / MANAWATU BRANCH AGM MINUTES 2010

DATE: 9/12/2010

TIME: 5:30

LOCATION: Massive Wines Office, Havelock North

PRESENT: Shannon Bray (Chairman), John Brinkley (Treasurer), Megan Taylor (Secretary), John Hudson, Sue Dick, Megan Royal, Lin Zhang

APOLOGIES: Sarah Gerard, Nicola Henderson, Janet Macpherson, Jo Bruerton, Georgina Thow, Debra Stewart, Stephan Steyn, Kevin Gallespie, Tori Stableford

MATTERS ARISING:

Minutes of previous AGM 11th December 2009. Taken as read and moved as correct 1st SB and 2nd SD.

Shannon thanked Rod McDonald for venue 'Massive Wines'.

CHAIRMAN'S REPORT:

Shannon Bray read his Chairmans Report to the group (copy circulated to all members). Taken as read. Agreed by all.

Re-visiting the Red Wine Sessions was discussed and may be tried again next year (2011). Again Tuesday evenings were agreed as the best time and SD suggested St Johns Cathedral as a venue. Holding the RWS at different regional locations was also suggested including Taranaki, Palmerston North and Taupo. A two month break over the winter months was suggested. This is to be followed up by SB.

FINANCIAL REPORT:

John Brinkly summarised the financial position of the branch and suggested looking at different Banks and accounts for increased interest rates. This is to be followed up by JB.

Fund raising suggestions for the branch included;

- Hawkes Bay Wine Tour
- Sponsorship (as a tax write off for businesses)

JB to write a report on potential endeavours.

ELECTION OF OFFICERS

Chair – Shannon Bray nominated by JH, second by SD

Treasurer – John Brinkly nominated by SB, second by JH

Secretary – Megan Taylor nominated by SB, second by SD

Meeting closed: 6:00 pm

**NZILA - Hawke's Bay Manawatu Branch
Chair Report 2010**

Acknowledgements

Running a branch is not a solo task - in fact being secretary is usually the more arduous task! Therefore thank you very much to Megan Taylor for her outstanding efforts in promoting the Red Wine Sessions this year (and also in searching for a venue), as well as continuing to regularly keep us up to date with institute news and gatherings.

Thanks also to John Brenkley, who once again has compiled accounts for us and sent cheques whenever they are required, and once again has put his hand up for continuing the role next year.

I was invited this year to take part in the Registration process for graduate landscape architects. It gave me a true appreciation of the work that John puts in managing this process for the good of the national collective, and I wish to extend a thank you to him as a member of our branch for his dedication to this significant voluntary project.

I also wish to extend my gratitude to Alan Titchener, current IFLA Vice President of the Asia Pacific Region. As a local member, we are all indebted to Alan for his continuing efforts in promoting and enhancing our profession globally, and I can't think of someone more suited to the role.

Gatherings

At last year's AGM I floated the idea of the 'Red Wine Sessions' - designed to be a series of relaxed lectures for members and affiliated professionals to attend.

Our institute president, Dennis Scott opened the sessions with an extremely inspirational tale of landscape planning on Waiheke Island. He showed how an alternative approach to landscape planning can reap significant long-term rewards, and he's put Waiheke Island on my list of 'must get to'!

Stephen Cave from the Hawke's Bay Regional Council followed up in the second session with a presentation on the development of Pekapeka wetlands. I'm pleased to report that the wetlands are now open to the public, and the success of the wetlands project has created a positive change in thinking in how the Council view their open space assets.

Alan Titchener took us on a journey down Heretaunga Street, and explored its cultural references through building design and public art. The paper was presented at the national conference in Wellington, having been developed as part of the fantastic work Alan is involved in with NgaAho and Te Tau-a-Nuku (the collective of Māori Landscape Architects). It was very well received at both the conference and RWS, and I hope there are opportunities

for all of us to consider how we can better incorporate cultural references in our designs - and influence Councils to do the same.

Unfortunately the Red Wine Sessions ultimately suffered the fate of many of our Branch gatherings - dying through lack of support. As a member of this branch for approximately 6 years now, I am very aware of how difficult it is for us to come together - not only due to our regional spread, but due to our varying priorities in terms of work, family, and life! I would very much like to resurrect the RWS, and have lined up a number of key speakers, so potentially this is an area for discussion in today's AGM - but please with an honesty of when, and how often you might be likely to attend.

Member Complaint

Unfortunately this year we had our first official complaint against a previous member of the institute. This was directly following the national AGM, where it was agreed that the complaints process be handled centrally. Thank you to the national executive members who assisted me in managing the complaint as far as was able.

NZIA Presentation

During the year I was invited to present to the local branch of the NZ Institute of Architects. I asked them to consider involving landscape architects early on in their projects, and showed slides of situations where communication breakdowns had ultimately ended up with problems for our combined clients. It would be nice to think that attendees of the meeting left with a desire to collaborate with us for the good of the project!

Registration

Having been involved in the Registration process this year, it was exciting to see the emerging talent of our profession! I note that in our branch we have 12 graduate landscape architect members (out of a total of 24 members). We all have a duty to encourage our fellow colleagues into becoming Registered, so please offer yourselves as mentors, or as employers provide opportunities for graduates to learn all disciplines of our profession, or as friends please give encouragement. I look forward to seeing some applications from our branch next year.

Seasons Greetings

To all our branch members, well done on the conclusion of another year changing the landscapes of our clients. Have a great Christmas and summer holiday period and I look forward to seeing you at the Conference in Kerikeri.

Shannon Bray
Branch Chair, 2010



Central North Island Branch

New Zealand Institute of Landscape Architects

Venue: Isthmus studio, 5 Wharf Street, Tauranga

Date: Thursday 17 February 2011

Time: 12:15pm

Present:

Tim Lander (Chair)
Rebecca Hughes
Charlotte Grant (Treasurer)
Rebecca Ryder
Richard Hart
Phil Henderson
Brad Coombs
Morne Hugo
Fiona Nightingale
Matt Peacocke
Katherine Skurr
Clinton Bowyer
Fraser Miller

Apologies:

Davis Cartwright
Colleen Priest
Kara Maresca
Fraser Scott
Mary Monzingo
Joby Barham
Dave Mansergh

1.0 *Chairpersons Report*

Tim provided an overview of his Chairpersons Report: an overview of the year's events, and congratulations to a number of successful Registration Applicants from the Central North Island Branch in 2010.

2.0 *Treasurers Report*

Accounts are in good shape.

Currently have \$4,375.73 in the account. We are constantly accumulating funds, but not spending them on events. We now have the funds to put towards some events for the year. Think about good ways to benefit Branch members using our funds.

3.0 *Elections of Branch Committee*

Chairperson - Tim Lander (current)
Treasurer - Charlotte Grant (current)
Secretary - Matt Peacocke

Ryder/Hart
Lander/Hart
Lander/Hart

In Favour	Unanimous
Against	0

Committee

- Brad Coombs
- Rebecca Ryder
- Davis Cartwright (confirmed by phone after the meeting)
- Morne Hugo
- Fiona Nightingale

In Favour	Unanimous
Against	0

4.0 Branch Outings

- Registration Workshop. Location to be based around the largest number of applicants for the year within the Branch. E-mail graduate members within the Branch to gauge interest and location for a registration workshop.

Action: E-mail to graduates

- Davis' suggestions regarding projects in Hamilton. Good ideas. Take him up on the offer.
- TECT All Terrain Park.
- Taupo Town Centre Structure Plan. Done two years ago.
- NZILA Education Foundation scholar. Check to see if they have any plans for a visit.
- Keep social catch ups in Tauranga going as well. Good for keeping in contact locally.
- Mid winter Do? Location?
- Need to keep sharing the locations of the events around within the Branch.

5.0 General Business

- **Registration** Tim initiated a discussion around the changing Registration process. Tim was on the panel in 2010 and enjoyed the experience. Rebecca Hughes and Morne Hugo went through the first Reciprocity process in 2010. Both found it to be a positive experience. Their feedback:
 - Didn't feel like a formality.
 - In depth questions
 - Both felt like they were tested and there was rigour in the process.
 - Checking to make sure that overseas trained landscape architects had been naturalised to NZ.
 - What could the applicants offer NZ and the NZILA? A feeling of shared benefits to NZILA and the applicants.
 - The paperwork was a bit rushed, as the reciprocity system was ratified in April at the National AGM, and the paperwork for applicants was available in August, just prior to applications being due. Timing should be better for future years.

Meeting Closed: 1.10pm

**NZ Institute of Landscape Architects
Central North Island Branch
Chair Report October 2010**

This year has been steady for the branch, with a small number of get-togethers providing face-to-face catchup and CPD opportunities.

Whilst few and 'intimate', branch events this year have always exhibited energy and enthusiasm. Those able to attend have benefited from enlightening presentations and broader awareness of what's going on in other's areas. The organisers of branch CPD made great efforts again this passed year, and it has been really great to have other aligned professional group attendees along.

Institute President Dennis' presentation was a particular highlight in Tauranga, as well as our Taupo gettogether. Dennis' 'Green Infrastructure' messages fed our thoughts, and assisted another layer of thinking to challenge the Tauranga-ness of our own waterfront proposals. Chris Bailey Urban Designer, Kara Maresca and Fraser Scott showed us innovation as Taupo grows.

I am confident all branch members take continual learning opportunities wherever possible both within and beyond those provided by the branch.

Keeping the flow rather than ebb of good landscape work is always prime for most of us, and the challenges for gaining good work are ever present. Some local LAs have departed our region for new horizons, including improved prospects for gaining work as well as for lifestyle reasons. Some new membership has also arrived to the branch, always welcomed for a bit of 'freshening'.

Local branch members are actively focused on Institute Registration for their careers, building the profession's collective resource and the evolving Membership Review work. Our branch Registration workshop again reinforced applicant's practice and processes, with knowledge and experience shared across prospective applicants and established practitioners (many thanks Brad Coombes, along with recently-Registered member's assistance for the workshop by sharing their portfolios).

I felt privileged to participate on the Institute Registration interview panels in 2010, with substantial learnings all round. To be able to review the range of work happening across the country was extremely informative, along with the impressive levels of expertise amongst colleague landscape architects.

Several CNI branch members achieved well-earned success with Registration, and others coming through will continue to shape the evolving Registration process. The Central North Island branch has a good body of membership, and I thank my colleague Branch Officers and Committee for generosity of their time to the workings of the branch.

Tim Lander



MINUTES OF NZILA WELLINGTON BRANCH AGM MEETING

HELD 5.30pm, 7th December 2010 AT THE PORT ROOM, ABEL TASMAN HOTEL, 169 WILLIS STREET, WELLINGTON

PRESENT

Steve Drakeford, Ross Jackson, Averill Clarke, Emma Corbett, Rose Armstrong, Kate Males, Kay Bannatyne, Rong Qian, Steve Dunn, Katie Bailey, Bronwyn Faulkner, Blair Hiscoke, Karyn Yorston, Cheryl Robbiliard, Angela McArthur, Tessa Cox

APOLOGIES

Frank Boffa, John Powell, Shona McCahon, Andrew Gray, Megan Wraight, Julia Williams, Boyden Evans, Yvonne Weeber, Penny Allan.

CONFIRMATION OF MINUTES

MOVED that the minutes of the 2009 AGM were confirmed to be a true and correct record.
Corbett / Hiscoke (carried)

CHAIRPERSON'S REPORT

Emma presented the chairperson's report and acknowledged the following events:

- **Petanque Evening – Waitangi Park**

About 20 members and Victoria University Landscape students turned up to this event, held on the 18th March. Victoria 2nd Year students Mary Zhou and Jessica Scheurich took top place.

- **NZILA Conference Landscape¹⁰: The Power of Landscape – Te Papa**

The 2010 Conference was held in Wellington, organised by members of the Wellington Branch. A feature of the conference was the range of speakers from outside landscape architecture, and - taking the cue from last year's conference - offering a stimulating public opening lecture, this year by film director Vincent Ward. Thanks were expressed to all who helped organise the successful conference.

- **Registration Workshop – MWH**

The annual registration workshop was aimed at graduate members who are planning on undertaking the registration process. It was discussed that more than one workshop may be required next year, given the new registration process from 2012 onwards and the need for currently registered members to become aware of this process in order to act as mentors. Thanks to MWH for the use of their meeting room.

- **VUW Lecture Series: Talking Cities – Victoria School of Design**

From July to October, Victoria University held a lecture series, of which the Branch was a sponsor. It was an inspiring and thought provoking series.

- **Emissions Trading Scheme for Landscape Architects – Opus**

Simon Petrie of the Ministry of Agriculture and Forestry presented to the Branch on the impacts of the Emissions Trading Scheme (ETS) for landscape architects.

- **Meet the Executive – Havana Bar**

In August the Executive visited Wellington. This was an opportunity for Branch members to meet the Executive and enjoy a few drinks and catch-up with them all in a social setting. It was great to see third year students come along and meet local members following their presentation to the Executive on their proposed study tour to New York in 2011. It was mentioned that some students didn't understand why they did not receive sponsorship for their trip from NZILA. If it has not been expressed already, the Executive needs to formally let the students know they were impressed with the presentation, but that funds are low within the organisation at present.

- **Show and Tell: Outsiders Looking at Landscape – Opus**

November heralded a new twist on our annual show and tell event. This year the committee thought we would hear from other disciplines who work with (or could be of benefit to) landscape architects – Outsiders Looking at Landscape. Speakers included Helen Topham (Senior Public Health Advisor at the Regional Public Health Service), Ben Shaw (Archaeologist), Quentin Jackson (Environmentally Sustainable Design Leader), and Dr Frank Stoks (Director of Stoks Ltd, and expert in CPTED). This event received very positive feedback and could be cemented in the calendar for future years, to be alternated with the traditional Show and Tell. Thanks were expressed to all who attended - it was fantastic to see a good turnout of members and local graduates to the event.

- **Diane Menzies Award Presentation**

'Outsiders Looking at Landscape' was concluded with the presentation of the Diane Menzies Award, to Nick Griffin. The Branch congratulates Nick on his achievement and looks forward to seeing more of his work as a practicing landscape architect.

It was noted that attendance at events this year has been low. Steve Drakeford noted that attendance at events seems to ebb and flow over the years and at present we seem to be at a low point. One of the challenges for the new committee next year will be to try and engage members (in particular new graduates and students) to come along to events and get involved with the committee.

OTHER EVENTS AND ACTIVITIES

- **Registration Interviews**

Emma acknowledged the efforts of those members of the Branch that applied for Associateship in 2010. This year there were 22 candidates interviewed in Wellington, including a number of applicants from the Wellington Branch.

- **New Executive Member**

Congratulations to Andrew Gray who became a member of the Executive this year.

- **New Associate Members**

Local Branch members Katie Bailey, Emma Corbett and Angela McArthur were confirmed as Associate (now Registered) members for NZILA at the 2010 national AGM. Congratulations to all.

- **Branch Letter of Support on the Possible Purchase of Baring Head**

In early June the Branch submitted on the possible purchase by Greater Wellington Regional Council of land at Baring Head. The Branch wrote a letter supporting the acquisition of this land in public ownership, to ensure the protection and integrated management of its multiple landscape values. The letter was circulated throughout the Branch and received positive feedback.

Greater Wellington Regional Council, the Department of Conservation, Nature Heritage Fund, Hutt City Council, and a private contributor were successful in their tender. The new property will now be managed as part of East Harbour Regional Park.

Ross Jackson made special comment that he was very impressed at the initiative of the Branch for making the submission, as it is important that NZILA shows support where relevant issues arise.

Although it was unavoidable given the late notice, the process in which the submission went out to the Branch for approval was not strictly to protocol. There was a discussion about what the protocol really was, and that all members needed to be aware of it. Tessa agreed to include the protocol with the minutes, and they are as follows:

“Where a member or members of a Branch wish(es) to prepare and lodge a local submission in the name of the NZILA Branch, it is the Chairperson’s responsibility to ensure that the views are representative of the majority of branch members. A disclaimer should be attached to the submission making it clear that these views are not the views of the national NZILA body. All such submissions should be copied to the President.”¹

MOVED that the Chairperson’s report to be received. Robilliard / Drakeford (carried)

FEEDBACK ON VUW LECTURE SERIES

Tessa read out Penny Allan and Meaghan Pierce Delaney's letter to the Branch, outlining their thoughts and desire for continuing the VUW lecture series next year. The letter requested feedback from the Branch, as to whether we are keen for the lecture series to continue, and whether we would be interested in helping with funding. The general feedback was that everyone enjoyed the lectures very much, and that they were thought provoking and inspiring. There was some comment about the short notice for some of the events, and that more notice from VUW would have been appreciated. The only further comment was that the lecture series programme was quite 'architecture' focused, rather than landscape oriented. This is understandable given the strong architecture focus of the VUW Architecture and Design School, but local landscape architects would probably be more interested and involved if the landscape discipline was represented more. Depending on the landscape content, it was agreed that we would consider doing a monetary sponsorship similar to this year's (\$300), if another lecture series was to be planned for 2011. We are certainly happy to continue promoting the series and encouraging our members to attend.

GENERAL BUSINESS

- **Promotional CDs**

Emma thanked Rose for her efforts in distributing 100 of the CDs. Rose mentioned that Andrew Gray has a plan to hopefully distribute the remaining 200 CDs.

- **Memorial Trees**

Steve Dunn raised the topic of a tree planting for local members who have passed away in recent years. He expressed that he would like to see a tree planting day where we invite the families to join us to plant a tree in their name, and have a picnic afterwards. It was discussed that maybe the Kaitoke site was not appropriate/suitable for all members who may not have had any personal connection to the site, it was suggested that another site be investigated.

- **Mitchell Walker Memorial Award for Class Spirit**

Victoria University proposed a Mitchell Walker Memorial Award for Class Spirit, which was discussed with committee members as a potential joint annual award from VUW and NZILA. The Branch recognises that it is important to foster positive, supportive, fun-loving behavior in a stressful university environment, and would love to see an annual award set up. It was discussed that the award should be chosen by fellow students. It was also discussed that the Branch would be happy to provide the venue and the event for the award to be given and celebrated (like the Diane Menzies Award), but that due to our tight budget constraints, we could not offer monetary contributions to the annual award.

¹ Branch Job Descriptions and Protocols June 2006., Working document Prepare by NZILA Branch Liason Portfolio

- **Proposed Activities for 2011**

- People enjoyed Dr Frank Stoks' short presentation at the Outsiders Looking at Landscape Event, and Frank expressed an interest in speaking to us again in greater detail about aspects of CPTED in the New Year.
- Winter Pool was a successful event in 2009, and could be repeated in 2011.
- Another suggestion that has been investigated is ten pin bowling, although given the price, this would require sponsorship and RSVP invites.
- Neil Challenger from Lincoln University would like to talk to the Branch in February about research being undertaken by Lincoln, and what sort of research could benefit Branch members.
- Show and Tell in 2011 could be presented by new/recent graduates, as a way to appeal to the younger landscape community, challenge the 'old' people, and talk about their experiences.
- Registration Workshop, could be split into two to discuss the current registration process and the new registration process along with mentoring by existing registered members. It was discussed that this workshop needs to be aimed at the new graduates and possibly also students as they need to be aware of the process they will follow to gain registration after they graduate..

- **Possible Promotions**

There was discussion around ways to promote landscape architecture, perhaps during World Landscape Architecture Month. Tessa asked about the possibility of using the exhibition space on Courtenay Place. Averill agreed to find out the logistics/rules of exhibiting there from Wellington City Council.

BRANCH COMMITTEE NOMINATIONS

Next year, there are 3 people stepping down from the committee. This leaves 2 positions, and Chair to be filled.

Current secretary Tessa Cox was re-elected. Corbett / Robilliard (carried)

Current treasurer Steve Dunn was re-elected. Corbett / Cox (carried)

Current committee members Rose Armstrong and Blair Hiscoke were re-elected.

Averill Clarke was welcomed to the committee as a new Branch member.

Tessa agreed to chase up some recent graduates, to see if they would be interested in joining the committee.

TREASURERS REPORT

Steve Dunn presented a thorough financial report for the year as at 31st November 2009, and highlighted the following points:

- The Branch funds are held in two accounts. The balance for the **Cheque** account is \$1902.44. The balance for the **Serious Saver** account is \$2963.58.
- Income came from Branch levies (\$170 in 2009 and \$805 in 2010) and the 2010 Conference surplus (\$705).
- Expenditure was spent on catering for four events (\$477.93), and sponsorship for the VUW Lecture Series (\$300).
- The budget for 2011 allows for \$250 for approximately 4 events. Large events would need to be further funded by sponsorship.

MOVED that the Treasurer's report to be received. Hiscock / Corbett (carried)

Meeting closed at 6.55pm.

Minutes taken by Tessa Cox.

Meeting called by NZILA Nelson Branch Secretary Karina Amey

NZILA NELSON BRANCH AGM MEETING – 2010

Meeting opened by Chairperson: Tom Carter at 12.05pm 22nd February 2011

Note taker and Time keeper: Karina Amey Branch Secretary

Apologies:

Accepted from David Sissons, Liz Kidson, and Helen Ballinger

Present and attending:

Rory Langbridge, Luke Porter, Lynn Cadenhead, Tom Carter, Janine Riley, Heidi Stewart, Karina Amey

Chairpersons Report:

Prepared and presented by Tom Carter, moved by Heidi, second Lynn

Treasurers Report:

Prepared and presented by Lynn Cadenhead, moved by Lynn, second Heidi

Election of Office Bearers:

Tom nominated as Chairperson for a second term. Tom accepted. Moved by Lynn and seconded by Janine.

Luke nominated as Secretary, Luke accepted. Tom moved and seconded by Heidi

Lynn nominated as Treasurer and accepted. Tom moved and Rory seconded

Correspondence:

No correspondence and no matters arising

Tom Carter closed the meeting at 12.28pm

Chairman's Report

22 February 2011

Membership has remained reasonably static with a consistent number attending our meetings through out the year.

From time to time the Nelson Branch has had contact with both TDC and NCC over regional landscape issues. This has included current district wide landscape evaluation within the Tasman District. Feed back on behalf of the Branch was provided to Nelson City Council on their proposal to establish a Urban Design Panel.

Members have generally reported a steady workflow within their respective practices.

Tom Carter
Chairman.

NZILA Nelson/Marlborough Branch

Treasurers Report to the 31 December 2010

Opening Balance 31-12-09

\$1979.22

Inward - NZILA branch levy

\$180.00

Outwards - 2009AGM costs

\$27.40

\$50.00

\$129.50

\$206.90

\$206.90

Closing Balance 31- 12-2010

\$1952.32

Signed

Lynn Cadenhead
Treasurer



**NZILA CANTERBURY WESTLAND BRANCH
ANNUAL GENERAL MEETING
AGENDA**

Date: Tuesday 10 August 2010

Opened: 6:25pm

Closed: 6:50pm

Location:

Ngai Tahu Conference Centre

Te Waipounamu House

158 Hereford Street

1. **Attendance** : Jennifer Dray, Louise Bailey, Sean Dixon, Tracey Ower, William Field, Grant Edge, Wade Robertson, Leicester Murray, Emily Kelly, Hilary Wetton, Susan Anderson, Jody Tuuta, Lance Roozenberg, Emma Content, Martha Dravitzki, Chet Wah, Shannon Davis, Matt Lester, Malcolm Campbell, Dave Compton-Moen, Neil Challenger, John Clemens, Diane Menzies, Rob Watson
2. **Apologies**: David McKenzie, Mike Thomas, Rachael Annan, Jacky Bowring, Wayne Rimmer, Peter Rough, Mike Barthelmeh, Hannah Lewthwaite, Hugh Nicholson, Chris Glasson, Earl Bennett, Wendy Hoddinott, Phillip Miller
3. **Confirmation of Minutes of the 2009 AGM**- Moved Emma Content, Seconded John Clemens
4. **Matters arising from Minutes**- None to report
5. **Presentation of Annual Reports**- Chairperson – *Jennifer Dray*
6. **Presentation of Annual Accounts and Budget for 2010** – *Louise Bailey*
7. Requests for expression of interest in involvement in planning for the 2012 NZILA conference to be held in Christchurch, interested members include: Jacky Bowring, Jennifer Dray, Sean Dixon, Tracey Ower, William Field, Wade Robertson, Emily Kelly, Chet Wah, Dave Compton-Moen, Neil Challenger, John Clemens, Diane Menzies,
8. **Presentations**- Longstanding Members etc.

Louise Bailey presented Jennifer Dray with a gift to recognise her service on the committee since 1997. Louise noted that Jennifer has been an important driving force behind many of the Branch events and emphasised Jennifer's awesome ability to get things done! Thank you Jennifer. Emily Kelly's service on the Branch Committee as Student Representative was also recognised.

9. **General Business**- None to report

10. Election of Members

Chair Person: Neil Challenger nominated by Jennifer Dray, seconded by Louise Bailey

Treasurers: Louise Bailey and Rachael Annan

Secretary: Martha Dravitzki

Student Representative: Jody Tuuta restanding and Hilary Wetton joined the committee

Members Restanding: William Field, Hannah Lewthwaite, Malcolm Campbell, Emma Content (Newsletter Editor), Grant Edge, Sean Dixon.

New Committee Members: Dave Compton-Moen, nominated by Jennifer Dray, seconded by Neil Challenger. Wade Robertson, nominated by Jennifer Dray, seconded by Sean Dixon, Hilary Wetton.



**NZILA CANTERBURY WESTLAND BRANCH
ANNUAL GENERAL MEETING
AGENDA**



NZILA BRANCH ANNUAL REPORT 2010

CHAIRPERSON'S REPORT

Introduction

It has been another busy year for the CanWest committee. I have been privileged to be involved position as Chairperson. We have met every 4 weeks at the Council offices in DMC house and I have really appreciated the time cheerfully given by our committee members and others who have supported us from time to time.

I will be standing down from my role as committee Chair and also will also be standing down from the committee, of which I have been a member since about 1997. Louise Bailey has also been a member since this time and has recently taken up the role of treasurer again to assist Rachael who is busy at home with her baby Rhys. Martha has been a fantastic secretary and I would like to thanks both Louise and Martha for their support over the last two years. I will now use my time to become involved on the Landscape Conference 2012 which is to be held here in Christchurch.

The committee has been composed of Martha Dravitski as Secretary, Rachael Annan and Louise Bailey as Treasurer, Emma Content as our Newsletter Editor, Neil Challenger as our link with Lincoln, and Emily Kelly and Jody Tuuta as our student liaison. We have also had Malcolm Campbell, Grant Edge, and William Field playing an essential support role.

The committee is going to be busy over the next couple of years rolling out the changes to the registration process. This could well involve many of our senior members being asked to act in the mentoring role and the transition phase may be difficult for some. I know that all our members will support the executive in their task of updating the registration process to meet the needs of our members.

The committee will also be busy supporting the NZILA conference 2012 sub-committee. A preliminary group has already met to discuss how this subcommittee might be made up and some initial ideas for themes and venues have already been put forward. If any members would like to become involved, either in the committee or in a support roles, please indicate this on the attendance register which is being passed around at this meeting. Also keep in mind that the following year will be the IFLA Southern Region conference to be held in Auckland which will be a huge and exciting event!

Membership

Branch membership currently stands at 136. Membership was made up of

Life Members	2
Fellow Registered	12
Fellow Retired	1
Registered	30
Grad 5	36
Grad 4	6
Grad 3	6

Grad 2	7
Grad 1	4
Students	29
Hon Fellow	1
Affiliate	2
	<hr/>
	136

Promotion

NZILA Website

Our Executive Officer and Webmaster Melanie Whittaker has again been doing a wonderful job with updating the Website. We endeavour to keep Melanie supplied with all our latest happenings and photos so that we can boast to other Branches about what a dynamic lot we are. I also write a regular contribution for Insite as another way of keeping the Institute updated. Please contact Melanie or the committee if you have any photos or other issues you would like to be included.

Canterbury/Westland NZILA Newsletter.

Emma Content is making a fantastic job of editing the newsletter and is also responsible for it's layout and format. If you have any feedback to give us on the newsletter, we would love to hear it! We have been receiving encouraging comments from around the country about our newsletter, and Melanie also posts them on the website. Emily and Jody have done a great job as stand in editors for those times when Emma has not been available and it has been great having a student's perspective.

The voice of landscape architecture in New Zealand.

An interactive CD produced by the executive is available to promote our professional to other professionals and interested groups. Hannah and I hold copies of these CDS if you would like some.

CPD Events and Conferences

The following events were held over the last year:

- 8 Sep 09 Marc Treib**
Mark Treib at Lincoln University talked about Ideas, Values and Evaluation and a lecture studying the UNESCO world heritage site Slogskyrkogarden, the Woodland Cemetery in Stockholm designed by Gunnar Asplund and Sigurd Leurentz.
- 14 Sep 09 Ed Snodgrass – Green Roofs**
Ed Snodgrass, a north American Green Roof specialist and nurseryman, presented on green walls and roofs, discussing their economic benefits and design technicalities.
- 20 Oct 09 Heritage Week**
Local landscape architects contributed to Beca Heritage Week with a presentation by **Shannon Davis and Dr Jacky Bowring** of Lincoln University. Their lecture **"How to remember: Memorials, Landscape and Heritage"** explored the approach to memorialisation through case studies from international sites such as Cambodia, Rwanda and Spain as well as national and local examples.
- 5 Nov 09 State of the Nation**
Lincoln University's annual State of the Nation's Environment address. IFLA president **Di Menzies** presented on the topic of "Sustainable Landscapes" asking *"in what ways can we plan for enduring landscapes that we value?"*
- 11 Nov 09 Student Exhibition Opening – Emergence**
Lincoln university's final year students held their exhibition at the Christchurch City Art Gallery from the 11-13 November.
- 18-20 Nov 09 Lincoln University 40th Celebrations**

An Urban Ecology Workshop, Landscape Research Symposium and Celebration Dance combined as the branch's Christmas celebrations to end the year with a bang.

- 2 Dec 09 Placemaking Sustainability in Practice**
This presentation by **Viv Heslop** from the New Zealand branch of Beyond Green provided an overview of approaches used by Beyond Green in the UK to support the development of places. It covered community engagement, long term development plans and financial models to support sustainable development.
- 5 Feb 2010 Dux de Lux**
Late afternoon drinks in the sun were held at the Dux de Lux to ease us into the new year attended by about 30 members and others.
- 24 Feb 2010 McKenzie Basin High Country landscape Issues with Anne Steven**
Our CPD events for the year kicked off with a confronting presentation from Anne Steven on High Country Landscape Issues centring particularly around the Mackenzie Basin. This nationally recognised outstanding natural landscape is under serious threat due to a hugely inflated drive to develop for intensive artificially maintained pastoral and arable farming.
- 11 Mar 2010 NZILA Landscape Charter and Constitution Update**
Mike Barthlemeh presented the Draft Landscape Charter to interested members before it was ratified at the April NZILA AGM.
- 24 Mar 2010 Jan Gehl's 2009 Public Space Public Life**
Martha Dravitski (CCC, Strategy and Planning) presented the CCC Action Plan in response to Jan Gehl's 2009 Public Space Public Life Study for Central Christchurch. Attended by about 40 interested members.
- 15-17 Apr '10 The Power of Landscape and Resene Pride of Place Landscape Awards**
Wellington branch hosted *Landscape¹⁰: The Power of Landscape*, NZILA's conference, held at Museum of New Zealand Te Papa Tongarewa between 15-17 April 2010. Speakers explored the inherent tension between the extraordinary power that landscape exerts on us and our increasing ability to change and to reshape it at every scale.
- 7-9 Jun 2010 Vectorworks, Sketch-up and Adobe CS4 Training**
Training workshops were held at Lincoln University for members and others.
- 24 Jun 2010 Associateship/Registration Workshop**
Jennifer Dray and Jenny Moore held the annual workshop for those members intending to apply for their Associateship and Registration.
- 8 Jun 2010 NZILA Resene Pride of Place landscape Awards- Local winners presentation**
The Branch in association with Mike Thomas (Jasmax) held a Celebration of Local Achievement, recognising those local members who have gained an award in the 2010 Resene Pride of Place Landscape Awards. This was a very successful 10x10x10 style of presentation mixed with great wine)and nibbles. Members were given a tantalising taste of ten award winning projects and were left wanting more. Congratulations must go to all award winners for their great achievement.

So it was another busy year for the committee and I'm sure our efforts are much appreciated by the members. The committee certainly appreciated the support given by the branch members who attend our events.

In the coming month is a presentation on the CCC Infrastructure Design Standards (IDS) formally adopted by the Council in June 2010. These standards are for all Council assets being constructed as

part of its capital program or as part of subdivision and land development. This workshop is an Introductory Session on the IDS and in particular Council's new quality assurance requirements. This session is for Landscape Architects' who are involved in subdivision and land development as well as those engaged by Council in the delivery of their capital program.

Student Activities

The Branch Committee continues to support the students by coordinating lunchtime talks, customising CPD events to suit the students needs and their timetable, presentation and sponsorship of awards, student representatives on the branch committee, sponsorship of the Major Design Exhibition, and by visiting the University on regular occasions to introduce the students to the Institute by way of pizza as an added incentive.

The 2009 Student Major Design Exhibition at the Christchurch Art Gallery was attended and enjoyed by many local members with the guest speaker being Don Miskell.

Emily and Jody have been fantastic in their student liaison roles. Thanks you to Emily who is now in her final year of study and standing down from the committee. Actively involved student rep.s like Emily and Jody has resulted in increased numbers of student's attending our events, and having Neil Challenger on our branch committee has given us an added layer of involvement with the students.

Executive

Canterbury Branch members on the Executive Committee includes

Grant Edge – Treasurer + Vice President + Documentation

Hannah Lewthwaite – Communications + Graduate Affairs + Student affairs

The exec have been busy implementing the new registration process.

Conferences

The NZILA Power of Place Conference and Resene Pride of Place Landscape Awards were successfully hosted by the Wellington branch, with over a dozen local members winning awards.

The 2012 NZILA conference is to be hosted by the Can/West branch. A team has already formed to discuss possible themes and the formation of a committee to push the conference organisation along with the help of the executive committee and local members who have already offered support.

Complaints Committee

No action has been required by the Complaints Committee. Charles Manning and Peter Dyhrberg, remain 'on-call' as the two lay members of our Complaints Committee

Treasurer's Report

Treasurer's report by Louise Bailey.

Committee Membership

I am standing down from the Chair Persons role and from the committee this year.

All other members of the committee have indicated their willingness to remain on the committee for another year. I now call for nominations for further committee members and officer positions of Chair, Treasurer and Secretary.

Jennifer Dray
Outgoing Chair

1.29	0.79	5
0.43	0.27	
1.3	0.79	5
0.45	0.27	
1.34	0.82	5
0.45	0.27	
1.34	0.82	5
2	1	
2	1	5
2	1	5
2	1	5
2	1	
22.41	12.53	0
		60

S O U T H E R N B R A N C H O F T H E N Z I L A

A G M 10th D e c e m b e r 2 0 1 0

Minutes of the 2010 Annual General Meeting of the Southern Branch of the NZILA held at the Arrowtown Brewing Company, Thursday December 9th 2010, at 6.30pm.

P r e s e n t

Phillip Blakely, Ben Espie, Brooke Mitchell, Robin Rawson and Susan Anderson.

A p o l o g i e s

Marion Read, Mike Moore and Don Barnham.

**R e a d i n g / M a t t e r s a r i s i n g f r o m l a s t y e a r s
m i n u t e s**

Minutes from AGM of February 2010.
Moved to accept: Phil, 2nd: Ben.

The matter arose that CPD events that were planned often did not eventuate. It was resolved to focus on more action in the upcoming year. It was noted that CPD work will become increasingly important for members that wish to remain registered.

T r e a s u r e r ' s R e p o r t (R o b i n R a w s o n)

Balance at 01/01/2010: \$2,894.50
Balance at 20/08/2010: \$5733.41.

The increase in balance is because shortly prior to January 2010, the branch had paid for a branch yellow pages advertisement and over the following few months reimbursement from the relevant practitioners was paid.

It was agreed that the bank account should be changed to a 2 signatory account.

Moved to accept: Ben, 2nd: Brooke.

C h a i r m a n ' s R e p o r t (P h i l B l a k e l y)

It was reported that it had been a quiet year and that branch activity had been low. The winter function at Baxter Design Group was a success and had a good turnout.
Moved to accept: Robin, 2nd: Ben.

G e n e r a l m a t t e r s

C.P.D:

It was resolved to aim for two CPD events in the upcoming year in addition to social functions. An event regarding contract management was suggested and Shane Muir from Insignis Project Managers was suggested as a potential presenter. An event regarding environmentally sustainable design was also suggested and Christina Newnham of Seedbuilding Consultancy was suggested as a potential presenter.

National Executive

It was noted that Phil Blakely and Any Young are both standing for the national executive and branch members are urged to give them support.

E x e c u t i v e p o s i t i o n s

Current positions:

Chairperson: Phil Blakely
Secretary: Ben Espie
Treasurer: Robin Rawson

New positions:

Chairperson: Ben Espie was nominated by Robin, 2nd by Phil and carried unanimously.

Treasurer: Robin Rawson was nominated by Ben, 2nd by Brooke and carried unanimously.

Secretary: It was agreed that it would be desirable to have a representative from Dunedin as secretary and the job is almost entirely done via email. Brooke Mitchell put himself forward as a back up in case no volunteer could be found.

Meeting closed 8:00pm.