

ANNUAL GENERAL MEETING

Notice is hereby given that the 33rd^d Annual General Meeting
of the New Zealand Institute of Landscape Architects Inc

is to be held as follows:

Date & Time: 3.30pm on Thursday 28 April 2005

Location: The main common room
St Margarets College
University of Otago, Leith Street
Dunedin

AGENDA

INLCUDE IFLA AS A SEPARATE NUMBER IN 2006

- 1 Attendance and Apologies
- 2 Receipt of proxy votes
- 3 Confirmation of Minutes of the 2004 AGM
- 4 Matters arising from Minutes
- 5 Presentation of Annual Reports
 - 5.1 President's Report - Di Lucas
 - 5.2 Honorary Secretary, Associateship; Education – Melean Absolum
 - 5.3 Vice-President, Environment & Legislation - Simon Smale
 - 5.3.1 High Country Landscape Group
 - 5.4 NZILA Documentation – Grant Edge
 - 5.5 Marketing; Awards; Graduate Affairs - Renee Lambert
 - 5.5.1 Proposed Graduate Pack
 - 5.6 Student Affairs; Branch Liaison, CPD – Louise Bailey
 - 5.7 Long-Term Strategy; Website - Mike Barthelmeh
 - 5.8 Liaison with Other Professional Bodies - Tim Heath
- 6 Presentation of Annual Accounts – Grant Edge
- 7 Presentation of Budget for 2005
- 8 Appointment of Auditors
- 9 Strategic/Financial Plan Discussion (5.1.8)
 - 9.1 proposal to amend subscription payment timeframe from 3 to 2 periods
 - 9.2 proposed increase in 2006 subscriptions to fund special projects
- 10 Conference and AGM in 2006 and 2007
- 11 Awards:
 - 11.1 Life, Fellow and Honorary Fellow Membership Awards
 - 11.2 Student Awards
- 12 Associateship Presentations
- 13 Remit/s
- 14 Registration & Landscape Architects Legislation
- 15 Education Foundation
- 16 Welcome to incoming President and Executive members for 2005-2007 term
- 17 General Business

Proxy votes and apologies can be forwarded to Melanie Whittaker, Executive Officer, NZILA PO Box 10-022 Wellington, fax: (09) 3091892; email info@nzila.co.nz by **22 April 2005** or accepted at the AGM. The proxy voting form is to be used by corporate and graduate members only.

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9:00pm Honours Presentation and Celebratory Supper

(Upper Lounge, St David Street Lecture Theatre).

You are invited to the awarding of Life and Fellow Memberships (partners welcome).