



NZILA 45th Annual General Meeting AGENDA

Date & Time:

1.00pm – 3.30pm, Wednesday 5th April 2017

Location:

Embassy Theatre

10 Kent Terrace, Mount Victoria, Wellington

AGENDA

1. Welcome, Attendance and Apologies
2. Receipt of Proxy Votes
3. Confirmation of Minutes of the 2016 AGM
4. Matters arising from Minutes
5. Presentation of Annual Reports
(the 2016 Annual Report is pre-circulated prior to the meeting and largely taken as read)
 - 5.1 President – Shannon Bray
Advocacy
 - 5.2 Vice President – Brooke Mitchell
Marketing, Website
 - 5.3 Honorary Secretary
Documentation, Archives
 - 5.4 Neil Challenger
Registration
 - 5.5 Tracey Ower
CPD, Conference
 - 5.6 Julia Moore
Student Affairs, NZILA Awards
 - 5.7 Peter Kensington
Publishing, Accreditation
6. Presentation of Annual 2016 Accounts – Megan McBain
7. Presentation of Budget for 2017
8. Appointment of Auditors



Other Reports

9. Accreditation Panel – *Melean Absolum*
10. Registration Panel Chair – *Brad Coombs*
11. Branches – *Branch Representatives*
12. Remits
 - Remit 1 - Registration
 - Remit 2 - Te Reo Māori Name for NZILA
13. Presentation of Certificates to newly Registered Members 2016
14. Presentation of Fellow Certificate
15. General Business

Proxy votes and apologies can be forwarded to:

NZILA
Proxy Form
PO Box 10-022
Wellington, 6143

Email: admin@nzila.co.nz

To be received no later than Friday **31 March 2017** or accepted at the AGM.

The proxy voting form is to be used as follows:

1. by Life, Registered members only on matters affecting the Constitution
2. by Life, Registered, Non Registered and Graduate members only for other matters not affecting the Constitution